

Do you know a graduate from an Ashland County-West Holmes Career Center Adult Education Program that you would like to recognize for their community contributions or their career achievements?

Please nominate them by May 1<sup>st</sup> for the Adult Education Alumni Achievement Award. Nominations will be accepted from area employers, community members, current or retired Career Center staff, or alumni.

**To nominate a candidate, please tell us:**

Name: \_\_\_\_\_ Graduation Year \_\_\_\_\_

First Middle Initial Last

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Employer: \_\_\_\_\_

Employer's Address: \_\_\_\_\_

Employer's Phone: \_\_\_\_\_

**Directions:** Please complete the following questions in order to give a clear view of your nominee. You may attach additional sheets, references, and newspaper articles as they apply in order for the selection committee to make a well-informed decision.

1. Work/Employment – Work history, areas of above average success or personal growth, briefly describe the nominee's job/positional duties.
2. Community Involvement – service groups, charitable activities, volunteerism, leadership in these areas.
3. Activities since graduation – Please list trade, technical schools, college, employer based training, awards, or recognition received.
4. Personal qualities that set this person aside from others.
5. Other items the selection committee should consider in making their decision.

Nominator: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Relationship to Nominee: \_\_\_\_\_

Please provide the required information above via letter or email to:

Ashland County-West Holmes Career Center

Attention: Melisa Carr

1783 State Route 60

Ashland, OH 44805

Or

Email: [awhj\\_carr@tccsa.net](mailto:awhj_carr@tccsa.net)