ASHLAND COUNTY-WEST HOLMES JOINT VOCATIONAL SCHOOL DISTRICT
ASHLAND COUNTY-WEST HOLMES CAREER CENTER
1783 State Route 60, Ashland, Ohio 44805-9377

BOARD OF EDUCATION ORGANIZATIONAL, BUDGET AND REGULAR MEETING
Ashland County-West Holmes Career Center Board Conference Room
Thursday, January 12, 2017 – 7:00 p.m.

Ohio School Board Recognition Month – January 2017

FINAL AGENDA

A. Call to Order

B. Pledge of Allegiance

C. Oath of Office

Forrest Chanay, Rick Ewing, Will Gravitt, Lindsey Saffle

D. Roll Call of Members

_____Mr. Bargar   _____Mr. Donley   _____Mr. Kick
_____Mr. Chanay   _____Mr. Ewing   _____Mr. Lefelhoc
_____Mr. Chio     _____Mr. Hunter  _____Mrs. Saffle

E. Nomination/Election of President of the Ashland County-West Holmes Joint Vocational School District Board of Education for 2017

The President Pro-Tempore will open the floor to nominations for President of the Board for 2017. Nomination(s) will be taken, closed and followed by a roll call vote for the election of the President.

Nominee(s): ________________________________________________________

Moved by:_____________________;    Seconded by:_____________________

Roll call:

_____Mr. Bargar   _____Mr. Donley   _____Mr. Kick
_____Mr. Chanay   _____Mr. Ewing   _____Mr. Lefelhoc
_____Mr. Chio     _____Mr. Hunter  _____Mrs. Saffle

Ayes:______   Nays:______     Motion Carried/Failed

President assumes the chair.

F. Nomination/Election of Vice-President of the Ashland County-West Holmes Joint Vocational School District Board of Education for 2017

The President will open the floor to nominations for Vice-President of the Board for
2017. Nomination(s) will be taken, closed and followed by a roll call vote for the election of the Vice-President.

Nominee(s): __________________________________________
Moved by:_____________________;    Seconded by:_____________________

Roll call:
______Mr. Bargar     _____Mr. Donley    _____Mr. Kick
______Mr. Chanay     _____Mr. Ewing     _____Mr. Lefelhoc
______Mr. Chio       _____Mr. Hunter     _____Mrs. Saffle

Ayes:______   Nays:______     Motion Carried/Failed

G. Oath of Office for President/Vice-President of the Board of Education Administered by the Treasurer

H. CONSENT AGENDA – Items 1. through 13.

Note: Items under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

Recommend Items 1. through 13. be approved as a CONSENT AGENDA.

Moved by:_____________________;    Seconded by:_____________________

1. Establish the Time, Place and Dates of the Regular Meetings of the Ashland County-West Holmes Joint Vocational School District Board of Education

Recommend approval to establish regular monthly meeting times of the Ashland County-West Holmes JVSD Board of Education in the Board Conference Room, 1783 State Route 60, Ashland, Ohio (ORC 3313.15) for calendar year 2017. Additional meetings may be scheduled by the Board of Education at a time and place properly announced (ORC 3313.16).

2. Establish Compensation and Mileage for the Ashland County-West Holmes JVSD Board of Education Members

Recommend approval to establish compensation for each Board Member at a rate of $125.00 for each Board of Education Meeting held during calendar year 2017, as needed and scheduled, and to receive mileage to and from each meeting at the district approved rate per mile for calendar year 2017.

3. Establish Board Service Fund

Recommend the Board of Education establish a Board Service Fund in the General Fund in the amount of $10,000.00 for the purpose of paying expenses of
the Board of Education for calendar year 2017.

4. **Authorize Signature of the Treasurer**

   Recommend the Board of Education designate the Treasurer as the official signer (by hand or mechanical facsimile signature) of all legal documents and/or expenditures of funds on behalf of the Board of Education for calendar year 2017.

5. **Authorize the Treasurer to Pay Financial Obligations on Behalf of the Board of Education**

   Recommend the Board of Education authorize the Treasurer to pay bills within the limits of appropriations during calendar year 2017 for all contractual obligations.

6. **Appoint Purchasing Agent**

   Recommend the Board of Education appoint the Superintendent as purchasing agent for the district for calendar year 2017.

7. **Authorize the Superintendent and Treasurer to Apply for All Available State and Federal Funds/Grants**

   Recommend the Board of Education authorize and designate the Superintendent and Treasurer to apply for all available State and Federal funds/grants for calendar year 2017.

8. **Authorize Investments**

   Recommend the Board of Education authorize the Treasurer to invest all interim and/or active funds as prescribed by Board Policy and the ORC for calendar year 2017.

9. **Authorize for Tax Advances/Collections**

   Recommend the Board of Education authorize the Treasurer to make requests to the Auditors of Ashland and Holmes Counties for tax advances, collections and disbursements, when appropriate, for calendar year 2017.

10. **Approve Interest Proration**

    Recommend approval of the interest proration to the General Fund, Permanent Improvement Fund, Cafeteria Fund, Building Trades Scholarship, Donald L. Coffman Scholarship, David Moore Scholarship, Jennifer Green Memorial Scholarship, Next Top Chef Scholarship, Crystal Finley Scholarship, and Greg Roach Scholarship Funds for calendar year 2017.
11. **Self-Insurance Fund Interest**

Recommend approval that any interest earned on the Jefferson Health Plan Self-Insurance Fund will be posted only to Fund 024 – Self-Insurance Fund.

12. **Authorize Temporary Employment/Emergency Personnel**

Recommend the Board of Education authorize the Superintendent to employ temporary/emergency personnel, when needed, for calendar year 2017. Such temporary/emergency employments will be presented to the Board of Education for approval at its next regularly scheduled meeting.

13. **Authorize Legal Services**

Authorize the Superintendent and Treasurer to use legal counsel as needed for calendar year 2017.

**CONSENT AGENDA Approval – Items 1. through 13.**

Roll call:

- Mr. Bargar
- Mr. Donley
- Mr. Kick
- Mr. Chanay
- Mr. Ewing
- Mr. Lefelhoc
- Mr. Chio
- Mr. Hunter
- Mrs. Saffle

Ayes: Nays: Motion Carried/Failed

I. **Review of Fiscal Year 2018 Tax Budget**

The Public Budget Hearing for Review of Fiscal Year 2018 Tax Budget will be conducted by the Treasurer.

J. **Recommend approval of the agenda and any Additions/Deletions for the Regular January 12, 2017, Board of Education Meeting**

Moved by: Seconded by:

Roll call:

- Mr. Bargar
- Mr. Donley
- Mr. Kick
- Mr. Chanay
- Mr. Ewing
- Mr. Lefelhoc
- Mr. Chio
- Mr. Hunter
- Mrs. Saffle

Ayes: Nays: Motion Carried/Failed

K. **Recognition of Visitors**

1. **Recognition of Visitors**

2. **Items to be Accepted from Those in Attendance**
3. Recognition of Board of Education President

Recognition of Board of Education Member, Mr. Tom Donley, Mapleton Local Schools, for his service as President of the Ashland County-West Holmes Joint Vocational School District in calendar year 2016.

4. Recognition of ACWH JVSD Board of Education

The students, staff and administration of the Ashland County-West Holmes JVSD recognize and thank the members of the ACWH JVSD School Board for their commitment to providing quality career-technical and adult public education to the Ashland and West Holmes communities.

5. Student Achievements

Congratulations to the following:

- **Casey Freeman**, Junior, Auto Body Technology, Triway High School, and his parents, Brian and Linda Freeman, for achieving the January Junior Student of the Month.

- **Hannah Strickling**, Senior, Automotive Technology, Hillsdale High School, and her mother, Wendy Strickling, for achieving the January Senior Student of the Month.

6. Elks Teen of the Month

Recognition of **Austin Holbrook**, Senior, Hillsdale High School, Engineering & Design Technology, for being named the Elks Teen of the Month for December.

7. Public Hearing on the Issue of the Ashland County-West Holmes Career Center 2017-2018 School Calendar – Rod Cheyney, Principal and Mike Parry, Superintendent

8. Update on PublicSchoolWORKS – Mike Parry, Superintendent

9. Spire Advertising & Web Design Marketing Proposal – Mike Parry, Superintendent

10. Community Reinvestment Area (CRA) – Montgomery Township – Julie Smith, Treasurer

L. Treasurer's Items

**TREASURER’S CONSENT AGENDA – Items 1. through 2.**

Note: Items under the Consent Agenda are considered routine and will be enacted under
one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

Recommend Items 1. through 2. be approved as a **TREASURER’S CONSENT AGENDA**.

Moved by:_____________________; Seconded by:_____________________

1. **Recommend Approval of the Minutes of the December 15, 2016, Regular Board Meeting**

2. **Recommend Approval of the December Financial Report**

**TREASURER’S CONSENT AGENDA Approval – Items 1. through 2.**

Roll call:

- Mr. Bargar
- Mr. Donley
- Mr. Hunter
- Mr. Chanay
- Mr. Ewing
- Mr. Kick
- Mr. Chio
- Mr. Gravitt
- Mrs. Saffle

Ayes:______ Nays:______ Motion Carried/Failed

3. **Alternative Tax Budget for FY2018**

Recommend the approval of the Alternative Tax Budget for FY2018 as presented.

Moved by:_____________________; Seconded by:_____________________

Roll call:

- Mr. Bargar
- Mr. Donley
- Mr. Kick
- Mr. Chanay
- Mr. Ewing
- Mr. Lefelhoc
- Mr. Chio
- Mr. Hunter
- Mrs. Saffle

Ayes:______ Nays:______ Motion Carried/Failed

4. **Appropriation Modification**

Recommend the board authorize an increase in appropriations for Fund 599 in the amount of $7,596.84 and increase appropriations for Fund 035 in the amount of $528.51.

Moved by:_____________________; Seconded by:_____________________

Roll call:

- Mr. Bargar
- Mr. Donley
- Mr. Kick
- Mr. Chanay
- Mr. Ewing
- Mr. Lefelhoc
- Mr. Chio
- Mr. Hunter
- Mrs. Saffle
5. **Transfer of Funds**

Recommend the Board authorize a transfer of $162.35 from the General Fund 001 to the Permanent Improvement Fund 003.

Moved by:_____________________;    Seconded by:_____________________

Roll call:

_____Mr. Bargar   _____Mr. Donley   _____Mr. Kick
_____Mr. Chanay   _____Mr. Ewing    _____Mr. Lefelhoc
_____Mr. Chio     _____Mr. Hunter    _____Mrs. Saffle

Ayes:______   Nays:______     Motion Carried/Failed

M. **Superintendent's Items**

1. **Appointments by the President of the Board of Education to the following District Teams/Committees for Calendar Year 2017**

   - Appointment of the District’s Board Bylaws and Policies Manual Review/Edit Committee:
     
     ___________________________   ___________________________
     
     ___________________________

   - Appointment of the District’s Building and Grounds Committee:
     
     ___________________________   ___________________________
     
     ___________________________

   - Appointment to the District’s Health Insurance Team:
     
     ___________________________

   - Appointment of the Board’s Negotiations Representative:
     
     ___________________________
     ___________________________ (alternate)

2. **Reevaluation of the following District Teams/Committees Followed by Applicable Appointments by the President of the Board of Education for Calendar Year 2017**
• Appointment of the District’s Distinguished Service Award Committee:
  Tom Donley (2-years – 2016 and 2017)
  __________________________ (1-year - 2017)
  __________________________ (1-year - 2017)

• Appointment of the District’s Finance/Audit Committee:
  __________________________
  __________________________
  __________________________

• Appointment of the District’s Focus on Student Achievement Liaison:
  __________________________

• Appointment of the District’s Legislative Liaison:
  __________________________

• Appointment to the District’s Public Records Commission:
  __________________________

• Appointment to the District’s Student Wellness Committee:
  __________________________

• Appointment to the District’s Technology Committee:
  __________________________


Note: Items under the Superintendent’s Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Agenda for separate action.

Recommend Items 1. through 4. be approved as the Superintendent’s CONSENT AGENDA.

Moved by:_____________________; Seconded by:____________________
1. **PublicSchoolWORKS Agreement**

Recommend the Ashland County-West Holmes JVSD Board of Education approve an agreement with PublicSchoolWORKS for federal, state and BOE compliance services.

2. **Spire Advertising Agreement**

Recommend the Ashland County-West Holmes JVSD Board of Education approve an agreement with Spire Advertising to provide a marketing plan and redesigned website.

3. **Classified Employment – Adult Education Evening Secretary**

Recommend the employment of Nicole R. Davis, Adult Education Evening Secretary, on a one-year contract, effective January 3, 2017 through June 30, 2017, salary per the Adult Education Secretarial salary schedule, step 9, with weekly hours per Director and not to exceed 29, no benefits, no holidays. Employment based on compliance with Board Policies #4121 and #4160.

4. **Classified Employment – Supplemental 2017 School Year**

Karen Humphrey – On Board Instructor/Bus Driver Training – $20.00 per hour, hours as needed.

**Superintendent’s CONSENT AGENDA Approval – Items 1. through 4.**

Roll call:

- Mr. Bargar
- Mr. Donley
- Mr. Kick
- Mr. Chanay
- Mr. Ewing
- Mr. Lefelhoc
- Mr. Chio
- Mr. Hunter
- Mrs. Saffle

Ayes:______  Nays:______   Motion Carried/Failed

O. **Additions to the Agenda**

P. **Superintendent’s Information Items**

1. **Review of Administrative and Department Reports**
   - Rodney Cheyney (Principal), John Davis (Assistant Principal), Linda Kay Rex (Special Projects Coordinator), Jamie Garverick (Guidance/Student Services)
   - Melisa Carr (Adult Education Director)
   - Joseph Bowman (Maintenance Supervisor)

2. **Next Regular Board of Education Meeting – Thursday, February 16, 2017, 7:00 p.m.**

3. **Building Use:**
   - Ashland Yesteryear Machinery Club
Q. Legislative Liaison Report

R. Student Achievement Report

S. Student Wellness Report

T. Associate School Updates – Board Members

U. Adjournment

Moved by:_____________________; Seconded by:_____________________

Roll call:

_____Mr. Bargar  _____Mr. Donley  _____Mr. Kick

_____Mr. Chanay  _____Mr. Ewing  _____Mr. Lefelhoc

_____Mr. Chio  _____Mr. Hunter  _____Mrs. Saffle

Ayes:______ Nays:______ Motion Carried/Failed

“Upon request to the Superintendent, the ACWH JVS District shall provide reasonable accommodation for a disabled person.”