

ASHLAND COUNTY-WEST HOLMES JOINT VOCATIONAL SCHOOL DISTRICT

ASHLAND COUNTY-WEST HOLMES CAREER CENTER

1783 State Route 60, Ashland, Ohio 44805-9377

BOARD OF EDUCATION REGULAR MEETING

Ashland County-West Holmes Career Center Board Conference Room

Thursday, September 15, 2022 – 6:00 p.m.

FINAL AGENDA

A. Call to Order

B. Pledge of Allegiance

C. Roll Call of Members

_____ Mr. Bargar	_____ Mr. Donley	_____ Mr. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

D. Recommend Approval of the Agenda and any Additions/Deletions for the Regular September 15, 2022, Board of Education Meeting

Moved by: _____; Seconded by: _____

Roll call:

_____ Mr. Bargar	_____ Mr. Donley	_____ Mr. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

E. Recognitions

- 1. Recognition of Visitors
- 2. Public Participation

F. Treasurer’s CONSENT AGENDA – Items 1. through 2.

Note: Items under the Treasurer’s Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Treasurer’s Consent Agenda for separate action.

Recommend Items 1. through 2. be approved as the **Treasurer's CONSENT AGENDA.**

Moved by: _____; Seconded by: _____

- 1. Recommend approval of the Minutes of the August 18, 2022, Regular Board of Education Meeting
- 2. Recommend Approval of the August Financial Report

This concludes the **Treasurer’s CONSENT AGENDA**

Treasurer’s CONSENT AGENDA Approval – Items 1. through 2.

Roll call:

_____ Mr. Bargar	_____ Mr. Donley	_____ Mr. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

Treasurer’s Items

3. Adopt Fiscal Year 2023 Permanent Appropriations

Resolution to establish Permanent Appropriations for the 2023 fiscal year as presented:

Appropriations by Fund		
Fund	Fund #	Budget
General	001	\$7,500,000.00
Debt Service	002	3,103,100.00
Permanent Improvement	003	3,027,430.50
Building Fund	004	2,000,000.00
Food Service	006	169,260.75
Special Trust Funds	007	3,500.00
Endowment Funds	008	500.00
Classroom Facilities	010	5,000,000.00
Customer Service	011	145,250.00
Adult Education	012	1,005,520.00
Principal’s Fund/Drug Free Funds	018	17,000.00
NCWA	020	22,000.00
PELL Grants/Direct Loans	022	213,203.00
Self-Insurance	024	1,675,000.00
Capital Projects	070	300,000.00
Student Activity	200	57,380.00
Data Communications	451	1,800.00
High Schools That Work	461	4,000.00
Student Wellness	467	99,378.55
GEER Funds	508	66,965.13
Carl D. Perkins	524	474,201.84
CARES Federal Grant	599	24,685.00
TOTAL		\$24,910,174.77

Moved by: _____; Seconded by: _____

Roll call:

_____ Mr. Bargar	_____ Mr. Donley	_____ Mr. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

G. Superintendent’s CONSENT AGENDA – Items 1 through 3.

Note: Items under the Superintendent’s Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Superintendent’s Consent Agenda for separate action.

Recommend Item 1. through 3. be approved as the Superintendent’s Consent

Agenda. Moved by: _____; Seconded by: _____

1. Donations

Recommend approval to accept the following donations and to send a letter of appreciation to:

- Indiana Kentucky Ohio Regional Council of Carpenters Market Recovery for the donation of \$5,000 to be used in Constructions Trades Program and \$5,000 to be used in the West Holmes Building Trades for clean room training and education.
- Hammond Construction for the donation of \$3,000 for Goggles and Gloves supplies.

2. Human Resources Employment Recommendations

Recommend approval of the Human Resources employment recommendations as attached.

3. Out of State Trip

Recommend approval for an out-of-state trip Tod Fox, Ashland High School Agriculture to Indianapolis, Indiana for the National FFA competition October 25, 2022 to October 28, 2022.

Superintendent’s CONSENT AGENDA Approval – Item 1. through 3.

Roll call:

_____ Mr. Bargar	_____ Mr. Donley	_____ Mr. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

Superintendent’s Items

4. An Agreement with SHP for Design Professional Services for the LFI Project

The Superintendent recommends SHP as the most qualified firm to serve as the architect and provide design services to renovate the District-owned Ashland County Health Department Building to create an Adult Education Center with administrative offices, as a Locally Funded Initiative component (the “LFI Project”) of the co-funded Classroom Facilities Assistance Program project (“Co-funded Project”) with the Ohio Facilities Construction Commission (“OFCC”), and the Superintendent requests authority to negotiate and execute an agreement with SHP for these services.

Rationale:

1. The Board requires the services of a design professional to provide design services for work on the LFI Project.
2. Sections 153.65 through .71 of the Ohio Revised Code prescribes a qualifications-based selection process, which is required to be followed by public entities when design professional services are needed.
3. In accordance with the statutory process, the District and the OFCC publically advertised and issued a Request for Qualifications (“RFQ”) for design professional services and evaluated the statements of qualifications submitted by design professional firms for the Co-funded Project and the LFI Project.
4. Following this evaluation, the Board, working with the OFCC, co-selected SHP to be most qualified to provide the required design professional services for the Co-funded Project.
5. Based on the above selection, the Superintendent recommends that SHP also be selected as the design professional for the LFI Project.
6. SHP provided a pricing proposal for the necessary design services for the LFI Project in an amount not-to-exceed \$720,176.00, plus, if accepted, additional services not-to-exceed \$90,486.00.
7. The Superintendent, requests authority to negotiate and execute a contract with SHP for the necessary design services for the LFI Project in an amount not to exceed \$810,662.00.

The Ashland County-West Holmes Career Center Board of Education resolves as follows:

1. The Board selects SHP as the firm most qualified to perform the required design services for the LFI Project.
2. The Board authorizes the Superintendent, working with legal counsel, to negotiate and execute an agreement with SHP for the necessary design services for the LFI Project in an amount not to exceed \$810,662.00.
3. The Board authorizes the Superintendent, Treasurer, and other officials and administrators to execute the agreement on behalf of the Board, and to sign any related documentation consistent with the intent of this Resolution.

Roll call:

_____Mr. Bargar	_____Mr. Donley	_____Mrs. Mowry
_____Mr. Chanay	_____Mr. Ewing	_____Mr. Wells
_____Mr. Chio	_____Mr. Hunter	_____Mrs. Zickefoose

Ayes:_____ Nays:_____ Motion Carried/Failed

5. Approving Selection of Hammond Construction as best Value Construction Manager at Risk and Approving Agreement for Preconstruction Services

The Evaluation Committee recommends approval of Hammond Construction as the best value firm to provide construction manager at risk (“CMR”) services to renovate the District-owned Ashland County Health Department Building to create an Adult Education Center with administrative offices, as a Locally Funded Initiative component (the “LFI Project”) of the co-funded Classroom Facilities Assistance Program project (“Co-funded Project”) with the Ohio Facilities Construction Commission (“OFCC”), and the Superintendent requests authority to enter into an agreement with Hammond Construction for preconstruction services.

Rationale:

1. The Board requires the services of a construction manager at risk to plan, coordinate, manage, and direct all phases of the LFI Project for a guaranteed maximum price.
2. Section 9.33 et seq. of the Ohio Revised Code and Chapter 153:1-6 of the Ohio Administrative Code prescribe a “best value” selection process that is required to be followed by public entities when construction manager at risk services are procured.
3. In accordance with the statutory process, the District and the OFCC publically advertised and issued a Request for Qualifications (“RFQ”) for construction manager at risk services for the Co-funded Project and LFI Project. Statements of Qualifications were received from interested CMR firms, which were reviewed by the Evaluation Committee and ranked to create a short-list of the most-qualified firms. Pricing and technical proposals were then solicited from the short-listed firms and reviewed by the Evaluation Committee.
4. After this review and evaluation, the Evaluation Committee’s review and evaluation of the proposals submitted, the Board, working with the OFCC, co-selected Hammond Construction as the CMR firm that would provide the best value for the Co-funded Project.
5. Based on the above selection, the Superintendent recommends that Hammond Construction also be selected as the best value CMR firm for the LFI Project.
6. In its pricing proposal, Hammond Construction offered to perform the preconstruction services for the LFI Project in a total cost not-to-exceed \$27,905.50.
7. Based on Hammond Construction’s proposal, the Superintendent requests authorization to work with other administrators and legal counsel to negotiate, on behalf of the Board, an agreement for preconstruction services with Hammond Construction in an amount not-to-exceed \$27,905.50.

The Ashland County-West Holmes Career Center Board of Education resolves as follows:

1. The Board approves the selection of Hammond Construction as the CMR firm determined to provide the best value for the LFI Project.
2. The Board authorizes the Superintendent, working with other administrators and legal counsel, to negotiate, on behalf of the Board, an agreement for preconstruction services with Hammond Construction. The Board authorizes the Superintendent to enter into an agreement for preconstruction services with the CMR in an amount not-to-exceed \$27,905.50.

Roll call:

_____ Mr. Bargar	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

Ayes:_____ Nays:_____ Motion Carried/Failed

H. Superintendent's Information Items

1. Gloves and Goggles Update – September 27, 2022 and September 29, 2022
2. Fish Fry – October 20, 2022, 5:00 - 7:00 p.m.
3. Adult Education Fall Advisory Committee Meetings – 6:00 p.m. on Tuesday, October 18, 2022, in the Commons.
4. Secondary Fall Advisory Committee Meetings – 6:00 p.m. on Wednesday, October 19, 2022, in the Commons.
5. Parent/Teacher Conferences – Thursday, October 20, 2022, 3:00 – 9:00 p.m.
6. Next Regular Board Meeting – Thursday, October 20, 2022, 6:00 p.m.

I. Committee Reports

J. Associate School Reports Update – Board Members

K. Adjournment

Moved by: _____; Seconded by: _____

Roll call:

_____ Mr. Bargar	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed