

**ASHLAND COUNTY-WEST HOLMES JOINT VOCATIONAL SCHOOL DISTRICT  
ASHLAND COUNTY-WEST HOLMES CAREER CENTER  
1783 State Route 60, Ashland, Ohio 44805-9377**

**BOARD OF EDUCATION ORGANIZATIONAL, BUDGET AND REGULAR MEETING  
Ashland County-West Holmes Career Center Board Conference Room  
Thursday, January 19, 2023 – 6:00 p.m.**

*Ohio School Board Recognition Month – January 2023*

**FINAL AGENDA**

A. Call to Order

B. Pledge of Allegiance

C. Oath of Office

James Bargar, Forrest Chanay, Jason Chio, Tom Donley, Tina Zickefoose, Gina Deppert.

D. Roll Call of Members

_____ Mr. Bargar	_____ Mrs. Deppert	_____ Mr. Hunter
_____ Mr. Chanay	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chio	_____ Mr. Ewing	_____ Mrs. Zickefoose

E. Nomination/Election of President of the Ashland County-West Holmes Joint Vocational School District Board of Education for 2023

The President Pro-Tempore will open the floor to nominations for President of the Board for 2023. Nomination(s) will be taken, closed and followed by a roll call vote for the election of the President.

Nominee(s): \_\_\_\_\_

Moved by: \_\_\_\_\_; Seconded by: \_\_\_\_\_

Roll call:

_____ Mr. Bargar	_____ Mrs. Deppert	_____ Mr. Hunter
_____ Mr. Chanay	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chio	_____ Mr. Ewing	_____ Mrs. Zickefoose

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion Carried/Failed

President assumes the chair.

F. Nomination/Election of Vice-President of the Ashland County-West Holmes Joint Vocational School District Board of Education for 2023

The President will open the floor to nominations for Vice-President of the Board for 2023. Nomination(s) will be taken, closed and followed by a roll call vote for the election of the Vice-President.

Nominee(s): \_\_\_\_\_

Moved by: \_\_\_\_\_; Seconded by: \_\_\_\_\_

Roll call:

_____ Mr. Bargar	_____ Mrs. Deppert	_____ Mr. Hunter
_____ Mr. Chanay	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chio	_____ Mr. Ewing	_____ Mrs. Zickefoose

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion Carried/Failed

G. Oath of Office for President/Vice-President of the Board of Education Administered by the Treasurer

H. Appointments by the President of the Board of Education to the following District Teams/Committees for Calendar Year 2023

- Appointment of the District's Board Bylaws and Policies Manual Review/Edit Committee:

\_\_\_\_\_  
\_\_\_\_\_

- Appointment of the District's Building and Grounds Committee:

\_\_\_\_\_  
\_\_\_\_\_

- Appointment to the District's Health Insurance Team:

\_\_\_\_\_  
\_\_\_\_\_

I. Organizational CONSENT AGENDA – Items 1. through 13.

Note: Items under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

Recommend Items 1. through 13. be approved as an **Organizational CONSENT AGENDA.**

Moved by: \_\_\_\_\_; Seconded by: \_\_\_\_\_

1. Establish the Time, Place and Dates of the Regular Meetings of the Ashland County-West Holmes Joint Vocational School District Board of Education

Recommend approval to establish regular monthly meeting times of the Ashland County-West Holmes JVSD Board of Education in the Board Conference Room, 1783 State Route 60, Ashland, Ohio (ORC 3313.15) for calendar year 2023. Additional meetings may be scheduled by the Board of Education at a time and place properly announced (ORC 3313.16).

2. Establish Compensation and Mileage for the Ashland County-West Holmes JVSD Board of Education Members

Recommend approval to establish compensation for each Board Member at a rate of \$125.00 for each Board of Education Meeting held during calendar year 2023, as needed and scheduled, and to receive mileage to and from each meeting at the district approved rate per mile for calendar year 2023.

3. Establish Credit Card Limits

Recommend approval to establish credit card purchase limits in accordance with Board Policy 6423 Use of Credit Cards as follows:

Credit Card Account Limit:	\$100,000.00
Treasurer sublimit:	\$ 50,000.00
All other staff sublimit:	\$ 10,000.00

4. Establish Board Service Fund

Recommend the Board of Education establish a Board Service Fund in the General Fund in the amount of \$10,000.00 for the purpose of paying expenses of the Board of Education for calendar year 2023.

5. Authorize Signature of the Treasurer

Recommend the Board of Education designate the Treasurer as the official signer (by hand or mechanical facsimile signature) of all legal documents and/or expenditures of funds on behalf of the Board of Education for calendar year 2023.

6. Authorize the Treasurer to Pay Financial Obligations on Behalf of the Board of Education

Recommend the Board of Education authorize the Treasurer to pay bills within the limits of appropriations during calendar year 2023 for all contractual obligations.

7. Appoint Purchasing Agent

Recommend the Board of Education appoint the Superintendent as purchasing agent for the district for calendar year 2023.

8. Authorize the Superintendent and Treasurer to Apply for All Available State and Federal Funds/Grants

Recommend the Board of Education authorize and designate the Superintendent and Treasurer to apply for all available State and Federal funds/grants for calendar year 2023.

9. Authorize Investments

Recommend the Board of Education authorize the Treasurer to invest all interim and/or active funds as prescribed by Board Policy and the ORC for calendar year 2023.

10. Approve Interest Proration

Recommend approval of the interest proration to the General Fund, Permanent Improvement Fund, Adult Education Fund, Cafeteria Fund, Building Trades Scholarship, Donald L. Coffman Scholarship, David Moore Scholarship, Jennifer Green Memorial Scholarship, and Crystal Finley Scholarship Funds for calendar year 2023.

11. Self-Insurance Fund Interest

Recommend approval that any interest earned on the Jefferson Health Plan Self-Insurance Fund will be posted only to Fund 024 – Self-Insurance Fund.

12. Authorize Temporary Employment/Emergency Personnel

Recommend the Board of Education authorize the Superintendent to employ temporary/emergency personnel, when needed, for calendar year 2023. Such temporary/emergency employments will be presented to the Board of Education for approval at its next regularly scheduled meeting.

13. Authorize Legal Services

Authorize the Superintendent and Treasurer to use legal counsel as needed for calendar year 2023.

**CONSENT AGENDA Approval – Items 1. through 13.**

Roll call:

_____ Mr. Bargar	_____ Mrs. Deppert	_____ Mr. Hunter
_____ Mr. Chanay	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chio	_____ Mr. Ewing	_____ Mrs. Zickefoose

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion Carried/Failed

J. Recommend approval of the agenda and any Additions/Deletions for the Regular January 19, 2023, Board of Education Meeting

Moved by: \_\_\_\_\_; Seconded by: \_\_\_\_\_

Roll call:

_____ Mr. Bargar	_____ Mrs. Deppert	_____ Mr. Hunter
_____ Mr. Chanay	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chio	_____ Mr. Ewing	_____ Mrs. Zickefoose

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion Carried/Failed

K. Recognition of Visitors

1. Recognition of Visitors
2. Public Participation
3. Recognition of ACWH JVSD Board of Education

The students, staff and administration of the Ashland County-West Holmes JVSD recognize and thank the members of the ACWH JVSD School Board for their commitment to providing quality career-technical and adult public education to the Ashland and West Holmes communities.

4. Recognitions

- **Cheyenne Rowland**, Junior, Culinary Careers, West Holmes High School, for achieving the December Junior Student of the Month.
- **Brett Carnegie**, Senior, Mechanical Engineering, Loudonville High School, for achieving the December Senior Student of the Month.
- **Devon Beach**, Adult Education, Dental Assisting, for achieving December Student of the Month.
- **ACWH Career Center students who achieved honor roll status with all A's**

and students who received honor roll status with all A's and B's for the 2<sup>nd</sup> nine-week grading period in the 2022-2023 school year.

- ACWH Career Center students who achieved perfect attendance for the 2<sup>nd</sup> nine-week grading period in the 2022-2023 school year.

L. Public Hearing on the Issue of the Ashland County-West Holmes Career Center 2023-2024 School Calendar – Rod Cheyney, Superintendent and Rick Brindley, Principal

M. Presentation of Fiscal Year 2024 Tax Budget and Public Budget Hearing – Julie Smith, Treasurer

N. Treasurer’s CONSENT AGENDA Items 1. through 4.

Note: Items under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

Recommend Items 1. through 4. be approved as a **Treasurer’s CONSENT AGENDA**

Moved by: \_\_\_\_\_; Seconded by: \_\_\_\_\_

1. Recommend Approval of the Minutes of the December 15, 2022, Regular Board Meeting

2. Recommend Approval of the December Financial Report

3. Tax Budget for FY2024

Recommend the approval of the Tax Budget for FY2024 as presented.

4. Appropriation Modifications

Recommend the Board approve an increase in appropriations for Fund 020, NCWA, by \$9,000.

**Treasurer’s CONSENT AGENDA Approval – Items 1. through 4.**

Roll call:

_____ Mr. Bargar	_____ Mrs. Deppert	_____ Mr. Hunter
_____ Mr. Chanay	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chio	_____ Mr. Ewing	_____ Mrs. Zickefoose

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion Carried/Failed

O. Treasurer's Information Items

1. CRA Agreement – Ashland Monument Co. – 10 year, 50% abatement

P. Superintendent's CONSENT AGENDA – Items 1 through 3.

Note: Items under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Calendar for separate action.

Recommend Items 1 through 3. be approved as the Superintendent's Consent Agenda.

Moved by: \_\_\_\_\_; Seconded by: \_\_\_\_\_

1. FA Solutions LLC Contract – Adult Education Financial Aid Services

Recommend the Board approve a Financial Aid Service contract with FA Solutions LLC for third party financial aid processing and support, at an annual cost not to exceed **\$32,000.00.**

2. Adult Education Fees for 2023-2024

Recommend approval of the following Adult Education fees for 2023-2024, effective July 1, 2023. All fees represent maximum amounts to be charged for programs, classes, or services. Discounts may be awarded based on reduced complexity, duration, or extent of service. Discounts may also be awarded based upon the relation of any contracted service to other services contracted, pending, or expected. In addition, the Adult Education Director may approve reductions in fees based upon client partnerships with our Ashland County-West Holmes Career Center (such as with other Career Centers) or in the case of documented client hardship

Customized Training (Business, Corporate, etc.)	
Maximum tuition per person per hour	\$150.00
Consulting (Non-training Services and Assistance)	
Maximum tuition per hour of service	\$150.00

Career Development Tuition, Books and Materials (Maximum Rates)

<b>Program Name</b>	<b>Total Program Fees SY2023-2024</b>
<b>Dental Assisting</b>	<b>\$7,303</b>
<b>Electrical Technologies</b>	<b>\$6,386</b>
<b>HVAC&amp;R</b>	<b>\$11,928</b>
<b>Industrial Maintenance Technician</b>	<b>\$7,610</b>
<b>Medical Assisting</b>	<b>\$10,607</b>
<b>Office Technologies with General Certifications</b>	<b>\$9,153</b>
<b>Office Technologies with Medical Billing &amp; Coding Certifications</b>	<b>\$9,706</b>
<b>Essential Office Technologies</b>	<b>\$2,113</b>
<b>Phlebotomy Technology</b>	<b>\$2,751</b>
<b>Plumbing Technologies</b>	<b>\$8,053</b>
<b>Welding Technology</b>	<b>\$8,206</b>
<b>Fundamental Welding</b>	<b>\$2,565</b>

**Note:** Contracts for training in progress from previous fiscal years will continue at the original rates as established in that year until completed.

3. Human Resources Employment Recommendations

Recommend approval of the Human Resources employment recommendations as attached.

**Superintendent’s CONSENT AGENDA Approval – Items 1 through 3.**

Roll call:

_____ Mr. Bargar	_____ Mrs. Deppert	_____ Mr. Hunter
_____ Mr. Chanay	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chio	_____ Mr. Ewing	_____ Mrs. Zickefoose

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion Carried/Failed



Superintendent’s Items

4. Substitute Salary Schedule

Recommend approval of the increase in Substitute Salary Schedule, as presented for SY2023.

Roll call:

_____ Mr. Bargar	_____ Mrs. Deppert	_____ Mr. Hunter
_____ Mr. Chanay	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chio	_____ Mr. Ewing	_____ Mrs. Zickefoose

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Motion Carried/Failed

Q. Superintendent's Information Items

1. The White Apron – Opened January 12<sup>th</sup>
2. Next Regular Board Meeting – Thursday, February 16, 2023, 6:00 p.m.

R. Committee Reports

S. Associate School Reports Update – Board Members

G. Executive Session

Recommend the Board of Education go into Executive Session for the discussion of personnel matters considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and to consider the purchase of property.

Moved by:\_\_\_\_\_ ; Seconded by:\_\_\_\_\_

Roll call:

_____ Mr. Bargar	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Motion Carried/Failed

T. Adjournment

Moved by: \_\_\_\_\_; Seconded by: \_\_\_\_\_

Roll call:

_____ Mr. Bargar	_____ Mrs. Deppert	_____ Mr. Hunter
_____ Mr. Chanay	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chio	_____ Mr. Ewing	_____ Mrs. Zickefoose

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Motion Carried/Failed

"Upon request to the Superintendent, the ACWH JVS District shall provide reasonable accommodation for a disabled person."