

**Minutes of Regular Meeting  
Held June 16, 2022**

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The Ashland County-West Holmes Joint Vocational School District Board of Education met in Regular Session on Thursday, June 16, 2022, at 6:00 p.m. in the Board Room of the Career Center.

Mr. Bargar, President, called the meeting to order and the roll was called as follows: Present: Mr. Bargar, Mr. Chanay, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Absent: Mr. Chio.

22-06-106 APPROVAL OF THE AGENDA

Mrs. Zickefoose moved, seconded by Mrs. Mowry to approve the agenda and any additions/deletions for the Regular June 16, 2022, Board of Education Meeting. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

22-06-107 TREASURER'S CONSENT AGENDA

Mr. Ewing moved, seconded by Mr. Hunter to approve the following recommendations of Treasurer Smith:

22-06-108 APPROVAL OF THE MINUTES

Approved the minutes of the May 25, 2022, Regular Board Meeting.

22-06-109 MAY FINANCIAL REPORT

Approved the May Financial Report.

22-06-110 APPROPRIATION MODIFICATIONS

Approved the following FY22 Permanent Appropriation Modifications:

Fund 001	General	\$863,000.00
Fund 002	Bond Retirement	\$ (0.02)
Fund 003	Permanent Improvement	\$ 31,605.00
Fund 007	Special Trust Funds	\$ (2,400.00)
Fund 008	Endowment Funds	\$ (500.00)
Fund 011	Customer Service	\$ (18,500.00)
Fund 012	Adult Education	\$ (89,160.65)
Fund 018	Principal's Fund	\$ (2,240.00)
Fund 020	NCWA	\$ (7,892.50)
Fund 022	Pell Grants/Direct Loans	\$ (77,062.00)
Fund 024	Self-Insurance	\$ (69,468.09)
Fund 200	Student Activity	\$ (10,000.00)
Fund 461	High Schools That Work Grant	\$ (4,000.00)
Fund 467	Student Wellness	\$ (96,195.00)
Fund 508	GEER Funds	\$ (1,527.60)
Fund 524	Carl D. Perkins Grant	\$ 9,521.12
Fund 599	REAP Federal Grant	\$ (5,425.10)

22-06-111 ADVANCED FUNDS

Approved the following advanced funds from the 001 General Fund.

Fund 508	Governor’s Relief Funds	\$ 80,939.38
Fund 524	Carl D. Perkins Grant - Secondary	\$ 29,263.48
Fund 524	Carl D. Perkins Grant – Adult Education	\$148,929.38

22-06-112 TRANSFER OF FUNDS

Approved the following Transfer of Funds from the 001 General Fund to:

Fund 035	Terminations	\$ 20,000.00
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22-06-113 TEMPORARY APPROPRIATIONS

Approved temporary appropriations for FY2023 as presented.

22-06-114 OME-RESA

Approve an agreement with OME-RESA for membership in a Cooperative Purchasing Program for FY23 at no cost to the district.

The roll was called on the Treasurer’s Consent Agenda as follows: Mr. Bargar, Mr. Chanay, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

Treasurer’s Items

22-06-115 RESOLUTION TO ESTABLISH CAPITAL PROJECTS FUND 070

Mrs. Mowry moved, seconded by Mr. Wells to approve a Resolution to establish Capital Projects Fund 070 for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets pursuant to ORC 5705.13 and to approve a transfer of \$500,000.00 from the 001 General Fund to the 070 Capital Projects Fund. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

22-06-116 EXECUTIVE SESSION

At 6:13 p.m., Mr. Hunter moved, seconded by Mrs. Zickefoose that the Board of Education go into Executive Session for the discussion of personnel matters considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

By common consent of all members present, the Board of Education returned to Regular Session at 6:17 p.m.

22-06-117 SUPERINTENDENT’S CONSENT AGENDA

Mr. Donley moved, seconded by Mr. Bargar to approve the following recommendations of Superintendent Cheyney:

22-06-118 APPROVAL OF FREE AND REDUCED LUNCH PROGRAM

Approved to authorize the Superintendent, on behalf of the Ashland County-West Holmes Joint Vocational School District, to participate in the Free and Reduced Lunch Program sponsored by the State of Ohio and the United States Federal Government for the 2022-2023 school year.

22-06-119 DONATIONS

Approved to accept the following donations and to send a letter of appreciation to:

- Joan Garverick, Shelby, Ohio, \$1,000.00
- Joy Ross, Shelby, Ohio, \$50.00
- Rusty Yarman, Ashland, Ohio, \$1,000.00
- Scott and Heidi Garverick, Westerville, Ohio, \$100.00

22-06-120 HUMAN RESOURCES EMPLOYMENT RECOMMENDATIONS

Approved the Human Resources employment recommendations as follows.

- Employment of Full-Time Administrative Personnel – Effective 2022-2023 Contract Year
  1. Donald Copenhaver, Assistant Principal, two year limited contract – 260 days, Step 5, effective July 1, 2022.
- Supplemental Contracts for Extended Time for Certified Personnel – Effective 2021-2022 Contract Year

**Secondary Education Division**

1. Molly Shea, Cosmetology – 1 day
2. Dawn Topovski, English – 1 day

- Supplemental Contracts for Extended Time for Certified Personnel – Effective 2022-2023 Contract Year

**Secondary Education Division**

1. Maria Adams, Special Needs – 1 day
2. Dawn Bender, Science – 1 day
3. Kristin Burke, Special Needs – 1 day
4. Shannon Donelson, Early Childhood Education – 2 days
5. Amy Elderbrock, Science – 2 days
6. Tod Fox, Agriculture – 25 days
7. Kelly Ferguson, Cosmetology – 4 days
8. Jamie Garverick, Guidance – 20 days
9. Tracy Gibbs, Special Needs – 17 days
10. Anne Leidigh, Animal Veterinary Science – 13 days
11. Dave McMillen, Construction Trades WH – 6 days
12. Christina Moser, Special Needs – 1 day
13. Molly Shea, Cosmetology – 8 days
14. Julie Subler, Science – 1 day
15. Roberta White, Special Needs – 1 day
16. Amanda Young, Health Tech – 8 days

- Resignation of Adult Education Personnel

1. Randel Cains, Career Development Lead, from his one-year limited contract, effective June 14, 2022.

- Employment of Adult Education Full-Time Personnel – Effective 2022-2023 Contract Year

**Adult Education Division**

1. Celeste Guiler, Dental Assisting Instructor – 210 days, \$40,418.00, effective July 1, 2022
2. Jamie Krabill, Medical Assisting Instructor – 185 days, \$37,315.00, effective July 1, 2022

- Employment of Part-Time Adult Education Certified Personnel – Effective 2022-2023 Contract Year

1. Steve Arnett, Career Development Lead - \$24.35 per hour – effective July 1, 2022.

The roll was called on the Superintendent’s Consent Agenda as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

Superintendent’s Items

22-06-121 CERTIFIED RESIGNATION AGREEMENT

Mr. Wells moved, seconded by Mrs. Zickefoose to accept the resignation and approve the resignation agreement with Timothy Kernan, Secondary Sports Medicine Instructor, from his one-year contract, effective July 1, 2022. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

22-06-122 OUT OF STATE TRIP

Mrs. Mowry moved, seconded by Mrs. Zickefoose to approve an out-of-state trip for Early Childhood Education on June 29, 2022 – July 3, 2022 to San Diego, California for the National FCCLA competition. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

22-06-123 ADULT EDUCATION EMPLOYEE HANDBOOK FOR 2022-2023

Mr. Chanay moved, seconded by Mrs. Zickefoose to approve the 2022-2023 Adult Education Employee Handbook as presented. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

22-06-124 CONTRACTED SERVICES WITH APPLESEED COMMUNITY MENTAL HEALTH CENTER, INC.

Mrs. Mowry moved, seconded by Mr. Wells to approve the agreement between the Ashland County-West Holmes Joint Vocational School District and the Appleseed Community Mental Health Center, Inc. to provide 40 hours per week for the Community School Liaison position. This contract is effective from July 1, 2022, and through June 30, 2023, for a total cost to the district of \$31,065.00. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

22-06-125 CONTRACTED SERVICES WITH APPLESEED COMMUNITY MENTAL HEALTH CENTER, INC.

Mr. Chanay moved, seconded by Mr. Bargar to approve the agreement between the Ashland County-West Holmes Joint Vocational School District and the Appleseed Community Mental Health Center, Inc. to a School Based Therapist for two days per week for 40 weeks and 1 day per week for 12 weeks. This contract is effective from August 18, 2022, and through August 31, 2023, for a total cost to the district of \$28,448.00. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

Superintendent's Information Items

1. Next Regular Board Meeting – Thursday, July 21, 2022 at 6:00 p.m.

There were no Committee Reports. Board members provided associate school reports.

22-06-126 EXECUTIVE SESSION

At 6:33 p.m., Mrs. Mowry moved, seconded by Mr. Chanay that the Board of Education go into Executive Session for discussions of the negotiations with the Ashland Vocational Teachers Association and to consider the purchase of property. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

By common consent of all members present, the Board of Education returned to Regular Session at 7:14 p.m.

22-06-127 ADJOURNMENT

Mr. Wells moved, seconded by Mr. Donley to adjourn the Regular Meeting at 7:15 p.m. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

  
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President

  
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Treasurer