

Minutes of **Organizational, Budget and Regular Meeting**
Held **January 19, 2022**

The Annual Organizational, Budget, and Regular Meeting of the Ashland County-West Holmes Joint Vocational School District Board of Education was held on Wednesday, January 19, 2022, at 6:00 p.m. in the Board Room of the Career Center.

Mrs. Zickefoose, President, called the meeting to order.

Mr. Cheyney, Superintendent, administered the Oath of Office to newly appointed Board members: James Bargar, Jason Chio, Tom Donley, Dave Hunter and Pamela Mowry.

Immediately following the Oath of Office, the roll was called as follows: Present: Mr. Bargar, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Absent: Mr. Chanay

22-01-001 NOMINATION/ELECTION OF PRESIDENT

Mrs. Zickefoose, President Pro-Tempore called for nominations for President of the Board for calendar year 2022. Mr. Chio nominated Mr. Bargar to be President and Mr. Hunter seconded. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

The President assumed the chair.

22-01-002 NOMINATION/ELECTION OF VICE-PRESIDENT

Mr. Bargar called for nominations for Vice-President of the Board for calendar year 2022. Mrs. Zickefoose nominated Mr. Donley to be Vice-President and Mr. Hunter seconded. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

Mr. Cheyney, Superintendent, administered the Oath of Office to Mr. Bargar and Mr. Donley.

Mr. Bargar, President, appointed the following calendar year 2022 standing committees:

- District's Board Bylaws and Policies Manual Review/Edit Committee – Mr. Bargar, Mr. Donley, Mrs. Zickefoose.
- District's Building and Grounds Committee – Mr. Chanay, Mr. Chio, Mr. Ewing.
- District's Health Insurance Team – Mr. Chio.
- District's Negotiation Team – Mr. Hunter.

22-01-003 ORGANIZATIONAL CONSENT AGENDA

Mr. Donley moved, seconded by Mrs. Zickefoose to approve the following recommendations of Superintendent Cheyney:

22-01-004 ESTABLISH THE TIME, PLACE AND DATES OF THE REGULAR MEETINGS OF THE ASHLAND COUNTY-WEST HOLMES JOINT VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION

Approved to establish meetings of the Ashland County-West Holmes JVSD Board of Education be held on the third Thursday of each month at 6:00 p.m. in the Ashland County-West Holmes Career Center Board Conference Room, 1783 State Route 60, Ashland, Ohio (ORC 3313.15) for calendar year 2022. Additional meetings may be scheduled by the Board of Education at a time and place properly announced (ORC 3313.16).

22-01-005 ESTABLISH COMPENSATION AND MILEAGE FOR THE ASHLAND COUNTY-WEST HOLMES JVSD BOARD OF EDUCATION MEMBERS

Approved to establish compensation to be paid semi-annually for each Board Member at a rate of \$125.00 for each Board of Education Meeting held during calendar year 2022 as needed and scheduled, and to receive mileage to and from each meeting at the district approved rate per mile for calendar year 2022.

22-01-006 ESTABLISH CREDIT CARD LIMITS

Approved to establish credit card purchase limits in accordance with Board Policy 6423 Use of Credit Cards as follows:

Credit Card Account Limit:	\$100,000.00
Treasurer sublimit:	\$ 50,000.00
All other staff sublimit:	\$ 10,000.00

22-01-007 ESTABLISH BOARD SERVICE FUND

Established a Board Service Fund in the General Fund in the amount of \$10,000.00 for the purpose of paying expenses of the Board of Education for calendar year 2022.

22-01-008 AUTHORIZE SIGNATURE OF THE TREASURER

Designated the Treasurer as the official signer (by hand or mechanical facsimile signature) of all legal documents and/or expenditures of funds on behalf of the Board of Education for calendar year 2022.

22-01-009 AUTHORIZE THE TREASURER TO PAY FINANCIAL OBLIGATIONS ON BEHALF OF THE BOARD OF EDUCATION

Authorized the Treasurer to pay bills within the limits of appropriations during calendar year 2022 for all contractual obligations.

22-01-010 APPOINT PURCHASING AGENT

Appointed the Superintendent as purchasing agent for the district for calendar year 2022.

22-01-011 AUTHORIZE THE SUPERINTENDENT AND TREASURER TO APPLY FOR ALL AVAILABLE STATE AND FEDERAL FUNDS/GRANTS

Authorized and designated the Superintendent and Treasurer to apply for all available State and Federal funds/grants for calendar year 2022.

22-01-012 AUTHORIZE INVESTMENTS

Authorized the Treasurer to invest all interim and/or active funds as prescribed by Board Policy and the ORC for calendar year 2022.

22-01-013 AUTHORIZE TAX ADVANCES/COLLECTIONS

Authorized the Treasurer to make requests to the Auditors of Ashland and Holmes Counties for tax advances, collections and disbursements, when appropriate, for calendar year 2022.

22-01-014 APPROVE INTEREST PRORATION

Approved interest proration to the General Fund, Permanent Improvement Fund, Adult Education Fund, Cafeteria Fund, Building Trades Scholarship, Donald L. Coffman Scholarship, David Moore Scholarship, Jennifer Green Memorial Scholarship, and Crystal Finley Scholarship for calendar year 2022.

22-01-015 SELF-INSURANCE FUND INTEREST

Approved that any interest earned on the Jefferson Health Self-Insurance Fund will be posted only to Fund 024 – Self-Insurance Fund.

22-01-016 AUTHORIZE TEMPORARY EMPLOYMENT/EMERGENCY PERSONNEL

Authorized the Superintendent to employ temporary/emergency personnel, when needed, for calendar year 2022. Such temporary/emergency employments will be presented to the Board of Education for approval at its next regularly scheduled meeting.

22-01-017 AUTHORIZE LEGAL SERVICES

Authorized the Superintendent and Treasurer to use legal counsel as needed for calendar year 2022.

The roll was called on the Organizational Consent Agenda as follows: Ayes: Mr. Bargar, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

22-01-018 RECOMMEND APPROVAL OF THE AGENDA AND ANY ADDITIONS/DELETIONS FOR THE JANUARY 19, 2022, BOARD OF EDUCATION

Mr. Ewing moved, seconded by Mr. Chio to approve the agenda and any additions/deletions for the January 19, 2022, Board of Education Meeting. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

The Board recognized the following:

- The ACWH JVSD School Board for their commitment to providing quality career-technical and adult public education to the Ashland and West Holmes communities.
- Jalyn Johnson, Junior, Cosmetology, Loudonville High School, for achieving the December Junior Student of the Month.
- Connor Harper, Senior, Robotics and Advanced Manufacturing, Loudonville High School,

for achieving the December Senior Student of the Month.

- Sarah Burk, Adult Education, Medical Assisting, for achieving December Student of the Month.
- Garrett Gerwig, Graphic Communications, Ashland High School, for being awarded a \$500 scholarship from Johnson Brother’s Rubber Co.

Held a Public Hearing on the Issue of the Ashland County-West Holmes Career Center 2022-2023 School Calendar - Rod Cheyney, Superintendent and Rick Brindley, Principal.

The Board heard the following presentation:

- Presentation of Fiscal Year 2023 Tax Budget and Public Budget Hearing.

22-01-019 TREASURER’S CONSENT AGENDA

Mrs. Zickefoose moved, seconded by Mr. Wells to approve the following recommendations of Treasurer Smith:

22-01-020 APPROVAL OF THE MINUTES

Approved the Minutes of the December 16, 2021, Regular Board meeting.

22-01-021 DECEMBER FINANCIAL REPORT

Approved the December Financial Report.

The roll was called on the Treasurer’s Consent Agenda as follows: Ayes: Mr. Bargar, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

22-01-022 TAX BUDGET FOR FY2023

Mr. Ewing moved, seconded by Mr. Chio to approve the Tax Budget for FY2023 as presented. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

22-01-023 APPROPRIATION MODIFICATIONS

Mr. Hunter moved, seconded by Mrs. Zickefoose to approve the following FY22 Permanent Appropriation Modifications:

Fund 006	Food Service	\$15,000.00
Fund 011	Customer Service	\$15,000.00

The roll was called as follows: Ayes: Mr. Bargar, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

Treasurer's Information Items

1. Community Reinvestment Area Program – PHW Holding Company, LLC, Millersburg, OH – 12 years, 75% abatement.

22-01-024 SUPERINTENDENT'S CONSENT AGENDA

Mr. Wells moved, seconded by Mrs. Mowry to approve the following recommendations of Superintendent Cheyney:

22-01-025 DONATIONS

Recommend approval to accept the following donations and send a letter of appreciation to:

- Atlas Bolt and Screw Ashland, Ohio for the donation of 5 file cabinets valued at \$135.00 to be used as necessary.
- Eagles Club, Ashland, Ohio for the donation of \$500 to Rise Above Drugs Club.
- Wayne County Career Center for the donation of an automotive electrical trainer valued at \$1,000.00 to the Automotive Technology program to be used for educational purposes.

22-01-026 HUMAN RESOURCES EMPLOYMENT RECOMMENDATIONS

Approved the Human Resources employment recommendations as listed below.

- Employment of Adult Education Part-Time Certified Personnel – Effective 2021-2022 Contract Year.
 - Adrea Tennant, Consultative Faculty - \$25.69 per hour, effective February 1, 2022.
- Employment of Certified/Classified Personnel as Substitutes – Effective 2021-2022 Contract Year.
 - Tri-County ESC certified/classified sub list as presented.

The roll was called on the Superintendent Consent Agenda as follows: Ayes: Mr. Bargar, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

Superintendent information items:

- The White Apron – Opening January 16th
- Next Regular Board Meeting – Thursday, February 17, 2022, 6:00 p.m.

There were no Committee Reports. Board members provided associate school reports.

22-01-27 EXECUTIVE SESSION

At 6:52 p.m., Mr. Ewing moved, seconded by Mr. Chio to go into Executive Session for the discussion of the purchase of public property, discussion of personnel matters considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and for the purpose of reviewing and discussions of the negotiations with the Ashland Vocational Teachers Association. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.

By common consent of all members present, the Board of Education returned to Regular Session at 7:57 p.m.

22-01-028 ADJOURNMENT

Mrs. Mowry moved, seconded by Mrs. Zickefoose to adjourn the Regular Meeting at 7:58 p.m. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mr. Donley, Mr. Wells, Mrs. Zickefoose. Nays: None. Motion carried.



President



Treasurer