

Minutes of **Regular Meeting**  
Held **February 17, 2022**

---

The Ashland County-West Holmes Joint Vocational School District Board of Education met in Regular Session on Thursday, February 17, 2022, at 6:00 p.m. in the Board Room of the Career Center. The meeting was also available via a live stream accessed on the district website.

Mr. Bargar, President, called the meeting to order and the roll was called as follows: Present: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells. Absent: Mrs. Zickefoose.

22-02-033 APPROVAL OF THE AGENDA

Mr. Chio moved, seconded by Mr. Ewing to approve the agenda and any additions/deletions for the Regular February 17, 2022, Board of Education Meeting. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells. Nays: None. Motion carried.

The Board recognized the following individuals:

- **January Students of the Month:**

- ❖ **Dakota Pitz**, Junior, Culinary Careers Management, Ashland High School.
- ❖ **Lillian Nixon**, Senior, Animal Veterinary Science, Hillsdale High School.
- ❖ **Abigail Hickerson**, Adult Education, Dental Assisting.

- **Regional SkillsUSA Competition placers and qualified for State Competition:**

- ❖ **Ethan Bilancini**, Auto Body, Loudonville High School, Jr, 3<sup>rd</sup> Place – Collision Repair. Ethan also won a \$2,500 scholarship.
- ACWH Career Center students who achieved honor roll status with all A's and students who received honor roll status with all A's and B's for the second nine-week grading period in the 2021-2022 school year.
- ACWH Career Center students who achieved perfect attendance for the second nine-week grading period in the 2021-2022 school year.

Heard a presentation from Julie Smith, Treasurer/CFO, regarding information on the Bond Sale.

22-02-034 TREASURER'S CONSENT AGENDA

Mrs. Mowry moved, seconded by Mr. Chanay to approve the following recommendations of Treasurer Smith:

22-02-035 APPROVAL OF THE MINUTES

Approved the Minutes of the January 19, 2022, Organizational and Regular Board meeting and the February 7, 2022, Special Board meeting.

22-02-036 JANUARY FINANCIAL REPORT

Approved the January Financial Report.

The roll was called on the Treasurer's Consent Agenda as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells. Nays: None. Motion carried.

22-02-037 RECOMMEND THE BOARD ACCEPT THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION IN ITS CERTIFICATION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR IN ACCORDANCE WITH ORC 5705.34 AND 5705.35.

Upon the recommendation of the Treasurer, Mr. Ewing moved, seconded by Mr. Donley to approve the amounts and rates as determined by the Budget Commission and authorize the necessary tax levies and certify them to the County Auditor. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells. Nays: None. Motion carried.

22-02-038 COMMUNITY REINVESTMENT AREA (CRA) PROGRAM – PHW HOLDING

Mr. Bargar moved, seconded by Mr. Chio to approve a 75% CRA Tax Abatement Agreement for 12 years with PHW Holding Company, LLC, Millersburg, Ohio. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells. Nays: None. Motion carried.

22-02-039 INVESTMENT MANAGEMENT AGREEMENT

Mr. Wells moved, seconded by Mr. Chanay to authorize the CFO/Treasurer to enter into an Investment Management Agreement with Red Tree Investment Group and take any additional steps or actions necessary to execute the agreement. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells. Nays: None. Motion carried.

22-02-040 DESIGNATION FOR OHIO SUNSHINE LAW TRAINING

Mrs. Mowry moved, seconded by Mr. Chio to designate Julie Smith, Treasurer, to attend Ohio Sunshine Law Training on behalf of James Bargar, Tom Donley, Jason Chio, Tina Zickefoose, Rick Ewing, David Hunter, Brandon Wells, Pamela Mowry and Forrest Chanay per ORC 109.43 & 149.43. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells. Nays: None. Motion carried.

22-03-041 SUPERINTENDENT'S CONSENT AGENDA

Mr. Donley moved, seconded by Mrs. Mowry to approve the following recommendations of Superintendent Cheyney:

22-03-042 ADULT EDUCATION FEES FOR 2022-2023

Approved the following Adult Education fees for 2022-2023, effective July 1, 2022. All fees represent maximum amounts to be charged for programs, classes, or services. Discounts may be awarded based on reduced complexity, duration, or extent of service. Discounts may also be awarded based upon the relation of any contracted service to other services contracted, pending, or expected. In addition, the Adult Education Director may approve reductions in fees based upon client partnerships with our Ashland County-West Holmes Career Center (such as with other Career Centers) or in the case of documented client hardship.

Customized Training (Business, Corporate, etc.)  
Maximum tuition per person per hour \$150.00

Consulting (Non-training Services and Assistance)  
Maximum tuition per hour of service \$150.00

Career Development Tuition, Books and Materials (Maximum Rates)

<b>Program Name</b>	<b>Total Program Fees SY2022-2023</b>
<b>Dental Assisting</b>	<b>\$ 6,960</b>
<b>Electrical Technologies</b>	<b>\$ 6,281</b>
<b>HVAC&amp;R</b>	<b>\$11,588</b>
<b>Industrial Maintenance Technician</b>	<b>\$ 7,425</b>
<b>Medical Assisting</b>	<b>\$10,071</b>
<b>Office Technologies – Administrative Track</b>	<b>\$ 8,866</b>
<b>Office Technologies – Medical Office Track</b>	<b>\$ 9,590</b>
<b>Essential Office Technologies</b>	<b>\$ 2,056</b>
<b>Phlebotomy Technology</b>	<b>\$ 2,689</b>
<b>Plumbing Technologies</b>	<b>\$ 7,836</b>
<b>Welding Technology</b>	<b>\$ 7,768</b>
<b>Fundamental Welding</b>	<b>\$ 2,470</b>

**Note:** Contracts for training in progress from previous fiscal years will continue at the original rates as established in that year until completed.

22-03-043 CALAMITY DAY TECHNOLOGY MAKE-UP METHOD

Approved to use website and related technology resources, in compliance with SB89 RC 3313.482 as a method of “making-up” as many hours as needed for the 2022-2023 school year through blended learning and Section C of the above RC 3313.482.

22-03-044 DONATIONS

Approved to accept the following donations and send a letter of appreciation to:

- Shaun Cooper for a donation in the amount of \$1,078.00 to the Cosmetology program for educational purposes.
- Mid-Ohio Pipeline for a donation of 144 hard hats valued at \$1,899.36 to the Construction Tech program and to the Construction Trades program.
- VFW Post 1067 for the donation of \$1500.00 to the Rise Above Drugs club.
- Miller’s Hawkins Market for the donation of cookies valued at \$79.20 to the Rise Above Drugs club.

- The donations listed below for the 2021-2022 Career Fair.

Company	Item	Value
Adena	Ball Cap	\$20.00
Artiflex	2 stainless water bottles	\$40.00
Avita	Avita backpack and Swag	\$40.00
Baker & Taylor Publishing	2 Walmart Gift Cards	\$50.00
Brethren Care	Backpack, Mug, Greens Gift card (\$20)	\$30.00
Brethren Care	Ohio Fire Gift Card \$20.00	\$20.00
Caliber Collision	Tool Box of tools	\$115.00
Centerra	Gift Cards -2 (\$25)	\$50.00
Comfort Control	Comfort Control XL Hoodie (\$40) & a \$100 Fin, Feather, Fur gift card.	\$140.00
Danbury Senior Living	Ashland Chamber Local \$20 Card	\$20.00
Freedom Caregivers	Gift card, swag	\$40.00
Gojo	Tshirt and sanitizers	\$49.00
Gojo	Tshirt and sanitizers	\$49.00
Kokosing	2 sweatshirts, 1 zippered pullover, 1 jacket, 4 hats, 2 stainless bottles	\$150.00
Meyer Hatchery	Gift Bag (candle, book, shirt, puzzle, lip balm, pens, cups, feeder, cookies)	\$50.00
Mid Ohio Pipeline	Leatherman tool, 2-\$50 Mastercards, 2 Stocking Caps, 5 hats, 2-30 oz tumblers, 1 water bottle, 2 Dry Bags	\$424.00
Mielke	Milwaukee Drill & Driver combo	\$250.00
NCWA	Crayola Stampers	\$40.00
Ohio Army National Guard	1 OHARNG Backpack \$50	\$50.00
Ohio Army National Guard	2 National Guard T-Shirts \$30	\$30.00
Ohio Army National Guard	1 Artic Cooler Tumbler & 10	\$10.00
Ohio Army National Guard	1 OHARNG Bluetooth Speaker \$ 10	\$10.00
Ohio Means Jobs Holmes County	Projector	\$100.00
Pentair	Backpack & Jacket \$30, lunch bag \$5, Gift bag (books, travel mug \$8, pens \$8)	\$51.00
Process Machinery	Fin Feather Fur Card	\$50.00
Rayco	3 wind breakers(\$40), 2 tshirts(\$10)	\$140.00
Schaeffler	stuffed" lunch boxes with company swag and t shirts.	\$100.00
Scot Industries	hooded sweatshirts 2 @ 12.34 ea, windbreaker jacket 1 @ \$24.25,	\$106.27

	Fleece pullovers 2 @18.19 ea, Fitted Hat 2@ 9.65 ea	
Shakley Mechanical	Drill set	\$170.00
Shakley Mechanical	Sweatshirt	\$30.00
Shakley Mechanical	Sweatshirt	\$30.00
Simonson Construction	JBL Flip speaker	\$106.95
Spherion Mid Ohio	Duffle, speaker, checkers, sport bottle, journals, candy, pens, pencils, \$25 Amer. Exp. Card, light cube, glasses, tshirt	\$75.00
Steingass	Home Depot Gift Cards 2 @ \$25.00 each 2@ \$50 each	\$150.00
Step2	Safe Package	\$170.00
Transformation Network	Gift Basket	\$50.00
US Navy	Mug	\$8.00
Weaver Leather	Blanket, sweatshirt, 2 Buffalo Wild Wings cards (\$25 each)	\$100.00
	<b>TOTAL</b>	<b>\$3,114.22</b>

22-03-045 HUMAN RESOURCES EMPLOYMENT RECOMMENDATIONS

Approved the Human Resources employment recommendations as follows:

1. Stipend for Administration, Adult Education and Exempt Staff

- Rachel Bixler, Marketing Coordinator
- Joe Bowman, Maintenance Supervisor
- Brian Black, Adult Education Instructor
- Rick Brindley, Principal
- Randy Cains, Adult Education Instructor
- Rod Cheyney, Superintendent
- Patrick Cucco, Adult Education Instructor
- John Davis, Satellite Supervisor/Testing Coordinator
- Nicole Davis, Adult Education Secretary
- Jana Funk, Assistant to the Treasurer
- Celeste Guiler, Adult Education Instructor
- Jeannie Haapalainen, Adult Education Instructor
- Doug Haas, Assistant Principal
- Nancy Hall, Adult Education Director
- Andy Huffman, Technology Supervisor
- Jeff Jones, Adult Education Instructor
- Jamie Krabill, Adult Education Instructor
- Vicki Loucks, Adult Education Financial Aide Officer
- Marissa Maidment, Adult Education Instructor
- Tricia Piper, Secretary to the Superintendent and Treasurer

- Rick Price, Adult Education Instructor
  - Julie Smith, Treasurer
  - Ruth Zakutni, Adult Education Secretary
2. Resignation of Substitute Certified Personnel
- Gayle Funk, Substitute Teacher, from her limited substitute teacher contract, effective January 31, 2022.
3. Resignation of Classified Personnel
- Mary Bruno, Educational Aide/Tutor, from her limited one-year contract, effective February 28, 2022.
4. Employment of Adult Education Full-Time Certified Personnel – Effective 2021-2022 Contract Year
- Mary Bruno, Business Services Coordinator – 260 days prorated, \$40,555.00 effective March 1, 2022.
5. District Volunteer – Secondary Education
- Luke Crone
6. Employment of Certified/Classified Personnel as Substitutes – Effective 2021-2022 Contract Year
- Tri-County ESC certified/classified sub list as presented.

The roll was called on the Superintendent's Consent Agenda as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells. Nays: None. Motion carried.

22-02-046 APPOINTMENT OF TAX INCENTIVE REVIEW COUNCIL (TIRC) MEETING REPRESENTATIVES

Mr. Chio moved, seconded by Mr. Hunter to approve the appointment of Rod Cheyney and Julie Smith to represent the Ashland County-West Holmes Career Center during the Tax Incentive Review Council (TIRC) meeting. The TIRC Meeting will be held on March 10, 2022, at 10:00 a.m. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells. Nays: None. Motion carried.

22-02-047 ACWH JVSD/CAREER CENTER CALENDAR

Mr. Wells moved, seconded by Mr. Ewing to adopt the Ashland County-West Holmes Joint Vocational School District's calendar for 2022-2023 as presented. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells. Nays: None. Motion carried.

Superintendent Information Items

- 2022 Ohio Legislative Seminar – February 8-10, 2022
- Next Regular Board of Education Meeting – Thursday, March 17, 2022
- Parent/Teacher Conferences - March 17, 2022
- Fish Fry - March 17, 2022

There were no committee reports. Board members provided associate school reports.

22-02-048 EXECUTIVE SESSION

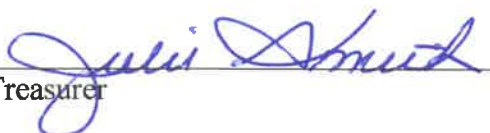
At 6:33 p.m., Mr. Ewing moved, seconded by Mrs. Mowry to go into Executive Session for the discussion of the Evaluation of the Superintendent and Treasurer and for the discussion of personnel matters considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells. Nays: None. Motion carried.

By common consent of all members present, the Board of Education returned to Regular Session at 7:15 p.m.

22-02-049 ADJOURNMENT

Mr. Ewing moved, seconded by Mr. Chanay to adjourn the Regular Meeting at 7:16 p.m. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mrs. Mowry, Mr. Wells. Nays: None. Motion carried.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Treasurer