

ASHLAND COUNTY-WEST HOLMES JOINT VOCATIONAL SCHOOL DISTRICT

ASHLAND COUNTY-WEST HOLMES CAREER CENTER

1783 State Route 60, Ashland, Ohio 44805-9377

BOARD OF EDUCATION REGULAR MEETING

Ashland County-West Holmes Career Center Board Room

Thursday, May 25, 2022 - 6:00 p.m.

FINAL AGENDA

This meeting is also being held using a virtual format. Please use this link to view the virtual meeting: <https://stream.meet.google.com/stream/60077d5d-b058-47a8-9dd6-11550cda6812>

The District's Board Evaluation Committee will meet at 5:30 p.m. in the Board Room.

A. Call to Order

B. Pledge of Allegiance

C. Roll Call of Members

_____ Mr. Bargar	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

D. Recommend Approval of the Agenda and any Additions/Deletions for the Regular May 19, 2022, Board of Education Meeting

Moved by: _____; Seconded by: _____

Roll call:

_____ Mr. Bargar	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

E. Recognitions

1. Recognition of Visitors

2. Public Participation

If otherwise not able to provide public participation by electronic means, limit public participation at Board meetings by requiring individuals to submit written questions for the Board's consideration via email to the Treasurer at least 4 hours prior to the Board meeting, for which the Board will undertake its best efforts to answer.

3. Recognitions

❖ **April Students of the Month:**

- ❖ **Gabriella Elges**, Junior, Health Technology, Ashland High School.
- ❖ **Alexia Walters**, Senior, Health Technology, Hillsdale High School.
- ❖ **Brittany Smith**, Adult Education, Phlebotomy.

❖ **Students of the Year:**

- ❖ **Olivia Cunningham**, Secondary, Criminal Justice, Ashland High School.
- ❖ **Scott Jennings**, Adult Education, Heating, Ventilation, Air-Conditioning and Refrigeration.
- ❖ ACWH Career Center Adult Education students who achieved perfect attendance for the 2021-2022 school year.
- **Trinity Curtiss**, Junior, Early Childhood Education, West Holmes High School, place 2nd at the State FFCLA competition in Career Investigation and will be competing at Nationals in San Diego this June.
- Early Childhood Education, Senior class, FFCLA chapter students for receiving the Families Acting for Community Traffic Safety (FACTS) Initiative Award.
- ❖ **2022-2023 Secondary National Technical Honor Society Inductees**

Recognition and congratulations to the following students who were inducted into the National Technical Honor Society (NTHS) on May 03, 2022:

JUNIOR

Kierslyn Allen, Animal Veterinary Science, Lexington
Riley Berger, Criminal Justice, Ashland
Megan Blough, Early Childhood Education, Hillsdale
Aubrey Browning, Animal Veterinary Science, Northwestern
Kayla Bryan, Culinary Careers Management, Ashland
Erica Calame, Robotics & Advanced Manufacturing, Crestview
Elijah Carey, Criminal Justice, Ashland
Dakota Christopher, Criminal Justice, Mapleton
Trinity Curtiss, Early Childhood Education, West Holmes
Bridget Dagan, Graphic Communications, Loudonville
Lauryn Davis, Health Technology, Hillsdale
Emmie Donaldson, Early Childhood Education, Loudonville
Kylie Egyedi, Early Childhood Education, Ashland
Gabriella Elges, Health Technology, Ashland
Delphia Frame, Graphic Communications, Ashland
Hunter Hall, Welding Technology, Northwestern

Colin Hillman, Robotics & Advanced Manufacturing, Ashland
Nathaniel Hunt, Auto Body Technology, Northwestern
Jalyn Johnson, Cosmetology, Loudonville
Ashleigh Kamp, Graphic Communications, Mapleton
Mackenzie Kauffman, Health Technology, Ashland
Madalyn Kline, Health Technology, Loudonville
Gilana Lewis, Early Childhood Education, Ashland
Sierra Lykins, Cosmetology, Mapleton
Bryston Martin, Welding Technology, Ashland
Zoey McBride, Animal Veterinary Science, Hillsdale
Kylie Messner, Graphic Communications, Hillsdale
Luke Nebergall, Health Technology, Hillsdale
Mackenzie Oberholtzer, Welding Technology, Ashland
Kylie Ohl, Criminal Justice, Hillsdale
David Parker, Robotics & Advanced Manufacturing, Hillsdale
Serenity Petry, Automotive Technology, Ashland
Marissa Porter, Health Technology, Hillsdale
Miranda Porter, Health Technology, Hillsdale
Riley Rachel, Graphic Communications, Hillsdale
Nathan Raczynski, Criminal Justice, Mapleton
Robert Redden, Cybersecurity & Networking, Loudonville
Madden Rhees, Criminal Justice, Black River
Rashelle Robinson, Cosmetology, Ashland
Taylor Root, Health Technology, Hillsdale
Tesalynn Ross, Cosmetology, Hillsdale
Serenity Shenberger, Graphic Communications, Ashland
Nathan Sheppard, Criminal Justice, Loudonville
Kylie Snively, Cosmetology, Loudonville
Hannah Teel, Cosmetology, Hillsdale
Mariah Thompson, Health Technology, Northwestern
Laine Vermilya, Cosmetology, Loudonville
Brooklyn White, Early Childhood Education, Mapleton
KateLynn Whitford, Health Technology, Ashland
Rowan Wickham, Early Childhood Education, Mapleton
Marissa Young, Cosmetology, Hillsdale

SENIOR

Connor Harper, Robotics & Advanced Manufacturing, Loudonville
Julia Miller, Criminal Justice, Hillsdale

Also, recognition and congratulations to the following senior students who are in their second year of membership in the NTHS:

SENIOR

Payton Androsko, Welding, Ashland
Morgan Bednar, Health Technology, Mapleton

Samantha Cooper, Cosmetology, Mapleton
Allyson Dawson, Cosmetology, West Holmes
Miranda Denny, Health Technology, Loudonville
Jessica Graven, Animal & Veterinary Science, Hillsdale
Bryant Hosse, Health Technology, Ashland
Kelli Kanz, Health Technology, Ashland
Alexis Kessler, Animal & Veterinary Science, East Knox
Benedict Lober, Construction Technology, Home Schooled
Faith McCorkle, Animal & Veterinary Science, Ashland
Carter Miller, Health Technology, Mapleton
Lillian Nixon, Animal & Veterinary Science, Hillsdale
Jacob Pagan, Robotics & Advanced Manufacturing, Black River
Samantha Patterson, Health Technology, Mapleton
Brantson Prosser, Health Technology, Hillsdale
Alexa Sapyta, Health Technology, Hillsdale
Sara Shonk, Animal & Veterinary Science, West Holmes
Courtney Teague, Health Technology, Ashland
Rebecca Wigton, Early Childhood Education, Ashland

Students inducted into the NTHS are chosen based on seven attributes required for membership. These include outstanding career-technical skills, honesty, service, responsibility, scholarship, citizenship and leadership.

❖ **2022 National Adult Education Honor Society**

Recognition and congratulations to the following students who were inducted into the National Adult Education Honor Society.

Dental Assisting-Summer 20-21/21-22

Macenzi Dilly
Mikayla Reynolds
Hattie Stamen

Dental Assisting-Fall 2022

April Baumberger
Abigail Hickerson
Mariah Maley
Tionna Mosley

Electrical Technologies

Michael Moore
Talan Santistevan
Levi Tupuola

HVAC

Scott Jennings

Industrial Maintenance Technician

Wesley Canfield
Ryan Dienstberger

Medical Assisting

Sarah Burk
Nicole Shires

Office Technologies

Regina Daugherty
Melissa Easterday

Phlebotomy-Fall

Carol Roberts
Kaitlyn Schmitz

Phlebotomy-Spring

Mandy Bowen
Brittany Smith

Welding Technology

Francis Burns
Morgan Shinn

❖ **Support Staff of the Year:**

❖ **James Dahl**, Maintenance.

❖ **Co-Educators of the Student of the Year:**

❖ **Jackie Costas-Leach**, English Instructor.

❖ **Pam Grubbs**, Math Instructor.

F. Treasurer's CONSENT AGENDA - Items 1. through 5.

Note: Items under the Treasurer's Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Treasurer's Consent Agenda for separate action.

Recommend Items 1. through 5. be approved as the **Treasurer's CONSENT AGENDA.**

Moved by: _____; Seconded by: _____

1. Recommend approval of the minutes of the April 21, 2022, Regular Board Meeting
2. Recommend Approval of the April Financial Report

3. Resolution Approving FY23 Insurance Rates Established by Jefferson Health Plan

Recommend the Board approve FY23 monthly funding factor rates as established by the Jefferson Health Plan as follows:

		<u>Single Rate</u>	<u>Employee +1</u>	<u>Family</u>
Grandfathered Plan	Medical/RX	\$1,105.48	\$1,886.92	\$2,617.38
\$1,500 PPO	Medical/RX	\$ 936.40	\$1,601.01	\$2,213.78
HDHP/HAS	Medical/RX	\$ 702.42	\$1,199.08	\$1,662.98

4. Resolution Approving FY23 Dental Insurance Premiums

Recommend the Board approve FY23 monthly dental insurance premiums as established by the Guardian Insurance Company as follows:

	<u>Single Rate</u>	<u>Employee +1</u>	<u>Family</u>
Dental	\$ 29.87	\$ 60.45	\$ 115.51

5. Resolution Approving FY23 Vision Insurance Premiums

Recommend the Board approve FY23 monthly vision insurance premiums as established by the Standard Insurance Company as follows:

	<u>Single Rate</u>	<u>Employee +1</u>	<u>Family</u>
Vision	\$ 9.76	\$ 23.20	\$ 23.20

Treasurer’s CONSENT AGENDA Approval – Items 1. through 5.

Roll call:

_____ Mr. Bargar	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

Treasurer's Items

6. Five-Year Forecast Update

Recommend the Board approve the updated five-year forecast and assumptions for the period of FY2022 - FY2026.

Moved by: _____; Seconded by: _____

Roll call:

_____ Mr. Bargar	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

7. Resolution to Accept the Highest Bid for the House Built by West Holmes Construction Trades Students

Recommend acceptance of the highest bid at the May 12, 2022 public auction for the house constructed by the West Holmes Construction Trades Class in the amount of \$115,000.00 by Mason Schlegel. The Treasurer and Board President are authorized to do all things necessary to complete the sale. Proceeds to be paid into Customer Service Fund, West Holmes Trades.

Moved by: _____; Seconded by: _____

Roll call:

_____Mr. Bargar	_____Mr. Donley	_____Mrs. Mowry
_____Mr. Chanay	_____Mr. Ewing	_____Mr. Wells
_____Mr. Chio	_____Mr. Hunter	_____Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

G. Treasurer’s Information Items

- 1. Discussion of Establishment of a Capital Projects Fund

H. Executive Session

Recommend the Board of Education go into Executive Session for the discussion of personnel matters considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Moved by: _____; Seconded by: _____

Roll call:

_____Mr. Bargar	_____Mr. Donley	_____Mrs. Mowry
_____Mr. Chanay	_____Mr. Ewing	_____Mr. Wells
_____Mr. Chio	_____Mr. Hunter	_____Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

I. Superintendent’s CONSENT AGENDA – Items 1. through 3.

Note: Items under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Calendar for separate action.

Recommend Items 1. through 3. be approved as the Superintendent’s Consent Agenda.

Moved by: _____; Seconded by: _____

1. Substitute Salary Schedule

Recommend approval of the Substitute Salary Schedule as presented.

2. Donation

Recommend approval to accept the following donation and to send a letter of appreciation to:

- **Liberty Studios**, Wooster, Ohio, for the donation of \$50.00 to the Auto Body program to be used for the car cruise.
- **Allfasteners**, Medina, Ohio, for the donation of 652 lbs. of steel valued at \$652.00 to the Robotics and Advanced Manufacturing program to be used for educational purposes.
- **Hillsdale Schools Board of Education and Staff**, Jeromesville, Ohio, for the donation of \$100.00 to the Cosmetology program in memory of Carol Yarman Matteson.

3. Human Resources Employment Recommendations

Recommend approval of the Human Resources employment recommendations as attached.

Superintendent’s CONSENT AGENDA Approval – Items 1. through 3.

Roll call:

_____ Mr. Bargar	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

Superintendent’s Items

4. Certified Resignation Agreement

Recommend the Board accept the resignation and approve the separation agreement with Jaime Unklesby, Secondary Math Instructor, from his three-year contract, effective May 27, 2022.

Moved by: _____; Seconded by: _____

Roll call:

_____Mr. Bargar	_____Mr. Donley	_____Mrs. Mowry
_____Mr. Chanay	_____Mr. Ewing	_____Mr. Wells
_____Mr. Chio	_____Mr. Hunter	_____Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

5. Salary Schedule Revision

Resolution to adopt a revision to the Technology Supervisor Salary Schedule.

Moved by: _____; Seconded by: _____

Roll call:

_____Mr. Bargar	_____Mr. Donley	_____Mrs. Mowry
_____Mr. Chanay	_____Mr. Ewing	_____Mr. Wells
_____Mr. Chio	_____Mr. Hunter	_____Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

6. Adult Education Secretary Salary Schedule Revision

Recommend approval of the revised Adult Education Secretary Salary Schedule, as presented, for the 2021-2022, 2022-2023 and 2023-2024 contract year.

Moved by: _____; Seconded by: _____

Roll call:

_____Mr. Bargar	_____Mr. Donley	_____Mrs. Mowry
_____Mr. Chanay	_____Mr. Ewing	_____Mr. Wells
_____Mr. Chio	_____Mr. Hunter	_____Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

7. Adult Education Salary Schedule

Recommend approval of the Adult Education Salary Schedule, as presented, for the 2021-2022, 2022-2023 and 2023-2024 contract year.

Moved by: _____; Seconded by: _____

Roll call:

_____ Mr. Bargar	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

8. Approval/Ratification of Ashland Vocational Teachers Association (AVTA) MOU – Food Service Coordination

Recommend the Ashland County-West Holmes Joint Vocational School District Board of Education approve/ratify the Memorandum of Understanding (MOU) to provide compensation for Food Service Coordination Duties with the Ashland Vocational Teachers Association (AVTA) and authorize the Superintendent to sign the MOU on behalf of the Board of Education.

Moved by: _____; Seconded by: _____

Roll call:

_____ Mr. Bargar	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

9. Food Services Prices for FY23

Recommend approval to establish the Ashland County-West Holmes Career Center breakfast and lunch prices as listed:

FY23	Breakfast	Reduced Breakfast	Lunch	Reduced Lunch
Students	\$1.75	\$.30	\$3.25	\$.40
Adults	\$2.00		\$3.75	

Moved by: _____; Seconded by: _____

Roll call:

_____ Mr. Bargar _____ Mr. Donley _____ Mrs. Mowry
 _____ Mr. Chanay _____ Mr. Ewing _____ Mr. Wells
 _____ Mr. Chio _____ Mr. Hunter _____ Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

10. Policies Adoption

Recommend adoption of the following replacement, revised, deleted and new Board of Education Bylaws and Policies as reviewed by the Board Policy Committee and presented, to be effective May 19, 2022, and to direct the Superintendent to replace the current Board Bylaws and Policies with the following replacement, revised, deleted and new Board Bylaws and Policies:

Policy No.	Section	Title	New/Update
1616	Admin	Staff Dress and Grooming	New
2271	Program	College Credit Plus Program	Revised
2370.01	Program	Blended Learning	Revised
4216	Classified Staff	Staff Dress and Grooming	Revised
5511	Students	Dress and Grooming	Revised
5772	Students	Weapons	Revised
6110	Finances	Grant Funds	Revised
6114	Finances	Cost Principles - Spending Federal Funds	Revised
6325	Finances	Procurement - Federal Grants/Funds	Revised
6423	Finances	Use of Credit Cards	Revised
7217	Property	Weapons	Revised
8500	Operations	Food Services	Revised

Moved by: _____; Seconded by: _____

Roll call:

_____ Mr. Bargar	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

J. Superintendent's Information Items

1. ACWH Career Center Senior Farewell Assembly – May 20, 2022, at 10:00 a.m. – Ashland University Convocation Center
2. Adult Education Graduation – May 20, 2022, at 6:00 p.m.- Ashland University Convocation Center
3. Last day for students – Seniors - May 20, 2020
Sophomores & Juniors – May 26, 2022
4. Staff Breakfast – May 27, 2022
5. Next Regular Board Meeting – Thursday, June 16, 2022, at 6:00 p.m.

K. Committee Reports

L. Associate School Reports Update – Board Members

M. Executive Session

Recommend the Board of Education go into Executive Session for the discussion of personnel matters considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and to consider the purchase of property.

Moved by: _____; Seconded by: _____

Roll call:

_____ Mr. Bargar	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

N. Adjournment

Moved by: _____; Seconded by: _____

Roll call:

_____ Mr. Bargar	_____ Mr. Donley	_____ Mrs. Mowry
_____ Mr. Chanay	_____ Mr. Ewing	_____ Mr. Wells
_____ Mr. Chio	_____ Mr. Hunter	_____ Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

"Upon request to the Superintendent, the ACWH JVS District shall provide reasonable accommodation for a disabled person."