The Annual Organizational, Budget, and Regular Meeting of the Ashland County-West Holmes Joint Vocational School District Board of Education was held on Thursday, January 15, 2019, at 6:00 p.m. in the Board Room of the Career Center.

Mr. Hunter, President, called the meeting to order.

Mrs. Smith, Treasurer, administered the Oath of Office to newly appointed Board members: Mr. Tom Donley and Mr. David Hunter.

Immediately following the Oath of Office, the roll was called as follows: Present: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mr. Lefelhoc, Mrs. Zickefoose. Absent: Mrs. Saffle

19-01-001 NOMINATION/ELECTION OF PRESIDENT
Mr. Hunter, President Pro-Tempore called for nominations for President of the Board for calendar year 2019. Mr. Bargar nominated Mr. Chio to be President and Mr. Ewing seconded. Mr. Chanay moved that nominations be closed and a unanimous ballot be cast. Mr. Bargar seconded. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mr. Lefelhoc, Mrs. Zickefoose. Nays: None. Motion carried.

The President assumed the chair.

19-01-002 NOMINATION/ELECTION OF VICE-PRESIDENT
Mr. Chio called for nominations for Vice-President of the Board for calendar year 2019. Mr. Hunter nominated Mr. Lefelhoc to be Vice-President and Mrs. Zickefoose seconded. Mr. Hunter moved that nominations be closed, seconded by Mr. Ewing. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mr. Lefelhoc, Mrs. Zickefoose. Nays: None. Motion carried.

Mrs. Smith, Treasurer, administered the Oath of Office to Mr. Chio and Mr. Lefelhoc

Mr. Chio, President, appointed the following calendar year 2019 standing committees:

- District’s Board Bylaws and Policies Manual Review/Edit Committee – Mr. Bargar, Mr. Donley, Mrs. Saffle.
- District’s Building and Grounds Committee – Mr. Chanay, Mr. Chio, Mr. Ewing.
- District’s Health Insurance Team – Mr. Chio and Mr. Lefelhoc.

19-01-003 ORGANIZATIONAL CONSENT AGENDA
Mr. Hunter moved, seconded by Mr. Chanay to approve the following recommendations of Interim Superintendent Cheyney:
19-01-004 ESTABLISH THE TIME, PLACE AND DATES OF THE REGULAR MEETINGS OF THE ASHLAND COUNTY-WEST HOLMES JOINT VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION
Approved to establish meetings of the Ashland County-West Holmes JVSD Board of Education be held on the third Thursday of each month at 6:00 p.m. in the Ashland County-West Holmes Career Center Board Conference Room, 1783 State Route 60, Ashland, Ohio (ORC 3313.15) for calendar year 2019. Additional meetings may be scheduled by the Board of Education at a time and place properly announced (ORC 3313.16).

19-01-005 ESTABLISH COMPENSATION AND MILEAGE FOR THE ASHLAND COUNTY-WEST HOLMES JVSD BOARD OF EDUCATION MEMBERS
Approved to establish compensation to be paid semi-annually for each Board Member at a rate of $125.00 for each Board of Education Meeting held during calendar year 2019, as needed and scheduled, and to receive mileage to and from each meeting at the district approved rate per mile for calendar year 2019.

19-01-006 ESTABLISH BOARD SERVICE FUND
Established a Board Service Fund in the General Fund in the amount of $10,000.00 for the purpose of paying expenses of the Board of Education for calendar year 2019.

19-01-007 AUTHORIZE SIGNATURE OF THE TREASURER
Designated the Treasurer as the official signer (by hand or mechanical facsimile signature) of all legal documents and/or expenditures of funds on behalf of the Board of Education for calendar year 2019.

19-01-008 AUTHORIZE THE TREASURER TO PAY FINANCIAL OBLIGATIONS ON BEHALF OF THE BOARD OF EDUCATION
Authorized the Treasurer to pay bills within the limits of appropriations during calendar year 2019 for all contractual obligations.

19-01-009 APPOINT PURCHASING AGENT
Appointed the Superintendent as purchasing agent for the district for calendar year 2019.

19-01-010 AUTHORIZE THE SUPERINTENDENT AND TREASURER TO APPLY FOR ALL AVAILABLE STATE AND FEDERAL FUNDS/GRANTS
Authorized and designated the Superintendent and Treasurer to apply for all available State and Federal funds/grants for calendar year 2019.

19-01-011 AUTHORIZE INVESTMENTS
Authorized the Treasurer to invest all interim and/or active funds as prescribed by Board Policy and the ORC for calendar year 2019.

19-01-012 AUTHORIZE TAX ADVANCES/COLLECTIONS
Authorized the Treasurer to make requests to the Auditors of Ashland and Holmes Counties for tax advances, collections and disbursements, when appropriate, for calendar year 2019.
19-01-013 APPROVE INTEREST PRORATION
Approved interest proration to the General Fund, Permanent Improvement Fund, Adult Education Fund, Cafeteria Fund, Building Trades Scholarship, Donald L. Coffman Scholarship, David Moore Scholarship, Jennifer Green Memorial Scholarship, Next Top Chef Scholarship, Crystal Finley Scholarship, and Greg Roach Scholarship Funds for calendar year 2019.

19-01-014 SELF-INSURANCE FUND INTEREST
Approved that any interest earned on the Jefferson Health Self-Insurance Fund will be posted only to Fund 024 – Self-Insurance Fund.

19-01-015 AUTHORIZE TEMPORARY EMPLOYMENT/EMERGENCY PERSONNEL
Authorized the Superintendent to employ temporary/emergency personnel, when needed, for calendar year 2019. Such temporary/emergency employments will be presented to the Board of Education for approval at its next regularly scheduled meeting.

19-01-016 AUTHORIZE LEGAL SERVICES
Authorized the Superintendent and Treasurer to use legal counsel as needed for calendar year 2019.

The roll was called on the Organizational Consent Agenda as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mr. Lefelhoc, Mrs. Zickefoose. Nays: None. Motion carried.

19-01-017 RECOMMEND APPROVAL OF THE AGENDA AND ANY ADDITIONS/DELETIONS FOR THE JANUARY 15, 2019 BOARD OF EDUCATION
Mr. Donley moved, seconded by Mr. Bargar to approve the agenda and any additions/deletions for the January 15, 2019, Board of Education Meeting. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mr. Lefelhoc, Mrs. Zickefoose. Nays: None. Motion carried.

The Board recognized the following:

- The ACWJ VSD School Board for their commitment to providing quality career-technical and adult public education to the Ashland and West Holmes communities.

- Emily French, Junior, Culinary Careers Management, Mapleton High School, for achieving the December Junior Student of the Month.

- Lyndsey Karcher, Senior, Animal Veterinary Science, Ashland High School, for achieving the December Senior Student of the Month.

- Destinee Hyer, Adult Education, Medical Assisting, for achieving December Student of the Month.

- ACWH Career Center Adult Education 2018-2019 Fall Director’s list acknowledges students who attained a 90 percent average in attendance and academic achievements.
The Board heard the following presentations and public hearings:

- Presentation by Joshua Coffy and Kathy Goon on CoffySpace, LLC Community Reinvestment Area (CRA) Tax Incentive 2019 – 100%, 12 years.
- Presentation by Scott Williams and Kathy Goon on Bomein, LLC Community Reinvestment Area (CRA) Tax Incentive 2019 – 100%, 12 years.
- Public hearing on the 2019-2020 School Calendar by Rod Cheyney, Interim Superintendent.
- Presentation of Fiscal Year 2020 Tax Budget and Public Budget Hearing.

19-01-022 TREASURER’S CONSENT AGENDA
Mr. Lefelhoc moved, seconded by Mr. Bargar to approve the following recommendations of Treasurer Smith:

19-01-023 APPROVAL OF THE MINUTES
Approved the Minutes of the December 20, 2018, Regular Board meeting.

19-01-024 DECEMBER FINANCIAL REPORT
Approved the December Financial Report.

The roll was called on the Treasurer’s Consent Agenda as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mr. Lefelhoc, Mrs. Zickefoose. Nays: None. Motion carried.

19-01-025 TAX BUDGET FOR FY2020
Mr. Hunter moved, seconded by Mr. Zickefoose to approve the Tax Budget for FY2020 as presented. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mr. Lefelhoc, Mrs. Zickefoose. Nays: None. Motion carried.

19-01-026 APPROPRIATION MODIFICATION
Mr. Lefelhoc moved, seconded by Mr. Chanay to establish an Appropriation for fund 499 – School Safety Grant in the amount of $2,500.00. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mr. Lefelhoc, Mrs. Zickefoose. Nays: None. Motion carried.

19-01-027 SUPERINTENDENT’S CONSENT AGENDA
Mr. Donley moved, seconded by Mr. Bargar to approve the following recommendations of Interim Superintendent Cheyney:

18-01-028 DONATIONS
Approved to accept the following donation and send a letter of appreciation to:

- Forrest and Marsha Chanay for their donation of thirty-two (32) chef hats to Culinary Careers Management program valued at $320.00.
• Ashland Comfort Control for the donation of a furnace to Construction Technology program valued at $800.00.

The roll was called on the Superintendent’s Consent Agenda as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mr. Lefelhoc, Mrs. Zickefoose. Nays: None. Motion carried.

19-01-029  CLASSIFIED EMPLOYMENT - SECRETARY
Mr. Chanay moved, seconded by Mr. Ewing to approve the employment of Bonnie Harigan, Secretary, on a classified one-year limited contract for the 2018-2019 contract year, salary per the Secretary salary schedule, Step 12, 220 days prorated, effective January 14, 2019. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mr. Lefelhoc, Mrs. Zickefoose. Nays: None. Motion carried.

19-01-030  ADULT EDUCATION ACWH CAREER CENTER COURSE OF STUDY
Mr. Bargar moved, seconded by Mrs. Zickefoose to adopt the Electrical Technologies and Plumbing Technologies programs – Adult Education ACWH Career Center Course of Study effective for the 2018 school year. The Course of Study meets and/or exceeds the requirements of the Ohio Department of Higher Education as required for approval. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mr. Lefelhoc, Mrs. Zickefoose. Nays: None. Motion carried.

Superintendent information items:

• The White Apron Restaurant.

• Next Regular Board of Education Meeting – Thursday, February 21, 6:00 p.m.

There were no Committee Reports. Board members provided associate school reports.

19-01-031  ADJOURNMENT
Mr. Lefelhoc moved, seconded by Mr. Bargar to adjourn the Regular Meeting at 7:25 p.m. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mr. Lefelhoc, Mrs. Zickefoose. Nays: None. Motion carried.