ASHLAND COUNTY-WEST HOLMES JOINT VOCATIONAL SCHOOL DISTRICT

ASHLAND COUNTY-WEST HOLMES CAREER CENTER
1783 State Route 60, Ashland, Ohio 44805-9377

BOARD OF EDUCATION REGULAR MEETING
Ashland County-West Holmes Career Center Board Conference Room
Thursday, February 21, 2019– 6:00 p.m.

The District’s Board Bylaws and Policies Manual Review/Edit Committee will meet at 5:30 p.m. in the Career Center Board Room.

FINAL AGENDA

A. Call to Order

B. Pledge of Allegiance

D. Roll Call of Members

______Mr. Bargar  ______Mr. Donley  ______Mr. Lefelhoc
______Mr. Chanay  ______Mr. Ewing  ______Mrs. Saffle
______Mr. Chio  ______Mr. Hunter  ______Mrs. Zickefoose

E. Recommend Approval of the Agenda and any Additions/Deletions for the Regular February 21, 2019, Board of Education Meeting

Moved by:_____________________; Seconded by:_____________________

Roll call:
______Mr. Bargar  ______Mr. Donley  ______Mr. Lefelhoc
______Mr. Chanay  ______Mr. Ewing  ______Mrs. Saffle
______Mr. Chio  ______Mr. Hunter  ______Mrs. Zickefoose

Ayes:_____  Nays:_____  Motion Carried/Failed

F. Recognitions

1. Recognition of Visitors

2. Public Participation

3. Recognitions

• January Students of the Month:

  Bobbi Hawks, 11th, Culinary Careers Management, Mapleton.
  Brienna Woodward, 12th, Cosmetology, Ashland.
• **HOSA Competition** placers and qualified for State Competition:

  **Maddy Abbruzzese**, 12th, Sports Medicine, Mapleton, 1st in Sports Medicine.  
  **Cali Cochran**, 12th, Health Technology, Clearfork, 2nd in Community Awareness.  
  **Danielle Hicks**, 12th, Health Technology, Ashland, 2nd in Community Awareness.  
  **Malorie Kinney**, 12th, Health Technology, Clearfork, 2nd in Community Awareness.  
  **Megan Marker**, 12th, Health Technology, Ashland, 2nd in Community Awareness.  
  **Will Flaherty**, 11th, Animal & Veterinary Science, Plymouth, 1st in Interview Skills.  
  **Spencer Weber**, 11th, Animal Veterinary Science, Ashland, 3rd in HOSA Bowl.  
  **Autumn Spring**, 11th, Animal Veterinary Science, Mapleton, 3rd in HOSA Bowl.  
  **Autumn Shearer**, 11th, Health Technology, Ashland, 3rd in HOSA Bowl.  
  **Abby Stotler**, 11th, Health Technology, Ashland, 3rd in HOSA Bowl.

• **2019 Culinary Affair with Pork Contest:**

  **Feibi (Leon) Wang**, 12th, Culinary Careers Management, Ashland, 1st place and a $12,000 scholarship from Sullivan University.  
  **Emily French**, 12th, Culinary Careers Management, Mapleton, 1st place and a $12,000 scholarship from Sullivan University.

• **Regional Skills Competition** placers and qualified for State Competition.

  **Clayton Glassford**, 12th, Auto Body, West Holmes, 3rd place in Collision Repair.  
  **Nadia Saenz**, 12th, Auto Body, Ashland, 3rd place in Automotive Refinishing.

• ACWH Career Center students who achieved honor roll status with all A’s and students who received honor roll status with all A’s and B’s for the second nine-week grading period in the 2018-2019 school year.

• ACWH Career Center students who achieved perfect attendance for the first semester and students who received perfect attendance for the second nine-week grading period in the 2018-2019 school year.
G. Treasurer’s CONSENT AGENDA – Items 1. through 2.

Note: Items under the Treasurer’s Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Treasurer’s Consent Agenda for separate action.

Recommend Items 1. through 2. be approved as the Treasurer’s CONSENT AGENDA

Moved by:_____________________; Seconded by:_____________________

1. Recommend Approval of the Minutes of the January 15, 2019, Organizational and Regular Board Meeting

2. Recommend Approval of January Financial Reports

Treasurer’s CONSENT AGENDA Approval – Items 1. through 2.

Roll call:

Mr. Bargar     Mr. Donley     Mr. Lefelhoc
Mr. Chanay     Mr. Ewing     Mrs. Saffle
Mr. Chio       Mr. Hunter    Mrs. Zickefoose

Ayes:_____  Nays:_____   Motion Carried/Failed

Treasurer’s Items

3. Salary Schedule Revision

Resolution to adopt a language revision to add Assistant to the Treasurer to the Secretary to the Superintendent Salary Schedule.

Moved by:_____________________; Seconded by:_____________________

Roll call:

Mr. Bargar     Mr. Donley     Mr. Lefelhoc
Mr. Chanay     Mr. Ewing     Mrs. Saffle
Mr. Chio       Mr. Hunter    Mrs. Zickefoose

Ayes:_____  Nays:_____   Motion Carried/Failed
4. **Classified Employment – Assistant to the Treasurer**

Recommend the employment of Cheryl Fitzpatrick, Assistant to the Treasurer, on a classified one-year limited contract for the 2018-2019 contract year, salary per the Assistant to the Treasurer salary schedule, Step 18, 260 days prorated, effective February 13, 2019. Employment based on compliance with Board Policies #4121 and #4160.

Moved by: ____________________; Seconded by: ____________________

Roll call:

_____ Mr. Bargar  _____ Mr. Donley  _____ Mr. Lefelhoc
_____ Mr. Chanay  _____ Mr. Ewing  _____ Mrs. Saffle
_____ Mr. Chio  _____ Mr. Hunter  _____ Mrs. Zickefoose

Ayes: ______  Nays: ______  Motion Carried/Failed

5. **Resolution Authorizing Increase in Appropriations**

Recommend the Board of Education authorize an increase in appropriations by $13,675 for the North Central Workforce Alliance fund 020.

Moved by: ____________________; Seconded by: ____________________

Roll call:

_____ Mr. Bargar  _____ Mr. Donley  _____ Mr. Lefelhoc
_____ Mr. Chanay  _____ Mr. Ewing  _____ Mrs. Saffle
_____ Mr. Chio  _____ Mr. Hunter  _____ Mrs. Zickefoose

Ayes: ______  Nays: ______  Motion Carried/Failed

6. **Memorandum of Understanding (MOU)**

Recommend the Ashland County-West Holmes Joint Vocational School District Board of Education approve the Memorandum of Understanding (MOU) with the Ashland Vocational Teachers Association (AVTA) and authorize the President of the Board, Treasurer and Superintendent to sign the MOU’s on behalf of the Board of Education.

Moved by: ____________________; Seconded by: ____________________

Roll call:

_____ Mr. Bargar  _____ Mr. Donley  _____ Mr. Lefelhoc
_____ Mr. Chanay  _____ Mr. Ewing  _____ Mrs. Saffle
_____ Mr. Chio  _____ Mr. Hunter  _____ Mrs. Zickefoose

Ayes: ______  Nays: ______  Motion Carried/Failed
7. Recommend the Board Accept the Amounts and Rates, as Determined by the Budget Commission in its Certification and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor in Accordance with ORC 5705.34 and 5705.35.

Moved by:_____________________; Seconded by:_____________________

Roll call:
_____ Mr. Bargar  _____ Mr. Donley  _____ Mr. Lefelhoc
_____ Mr. Chanay  _____ Mr. Ewing  _____ Mrs. Saffle
_____ Mr. Chio  _____ Mr. Hunter  _____ Mrs. Zickefoose

Ayes:______  Nays:______  Motion Carried/Failed

8. Community Reinvestment Area (CRA)

Resolution to approve a 2019 CRA Tax Incentive at 100% 12 years for the following:

- Bomein
- CoffySpace, LLC

Moved by:_____________________; Seconded by:_____________________

Roll call:
_____ Mr. Bargar  _____ Mr. Donley  _____ Mr. Lefelhoc
_____ Mr. Chanay  _____ Mr. Ewing  _____ Mrs. Saffle
_____ Mr. Chio  _____ Mr. Hunter  _____ Mrs. Zickefoose

Ayes:______  Nays:______  Motion Carried/Failed

H. Superintendent’s CONSENT AGENDA – Items 1. through 4.

Note: Items under the Superintendent’s Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Superintendent’s Consent Agenda for separate action.

Recommend Items 1. through 4. be approved as the Superintendent’s CONSENT AGENDA.

Moved by:_____________________; Seconded by:_______________________
1. **Certified Employment – Adult Education**

   Recommend the employment of Shawn Wade as Adult Education Consultative Faculty, $25.00 per hour, with weekly hours per Director and not to exceed 29, no benefits, no holidays, based on enrollment specified for each class/program, effective February 21, 2019. Employment based on compliance with Board Policies #3121 and #3160.

2. **Calamity Day Technology Make-Up Method**

   Recommend approval to use website and related technology resources, in compliance with HB 153 RC 3313.482 as a method of “making-up” as many as three (3) calamity days for the 2018-2019 school year.

3. **Policies Adoption**

   Recommend adoption of the following replacement, revised, deleted and new Board of Education Bylaws and Policies as reviewed by the Board Policy Committee and presented, to be effective February 21, 2019, and to direct the Superintendent to replace the current Board Bylaws and Policies with the following replacement, revised, deleted and new Board Bylaws and Policies:

<table>
<thead>
<tr>
<th>Policy Number</th>
<th>Section</th>
<th>Title</th>
<th>New/Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>6320</td>
<td>Finances</td>
<td>Purchasing and Bidding</td>
<td>Update</td>
</tr>
<tr>
<td>6325</td>
<td>Finances</td>
<td>Procurement – Federal Grants/Funds</td>
<td>Update</td>
</tr>
<tr>
<td>6423</td>
<td>Finances</td>
<td>Use of Credit Cards</td>
<td>Update</td>
</tr>
<tr>
<td>7543</td>
<td>Property</td>
<td>Utilization of the District’s Website &amp; Remote Access to the District’s Network</td>
<td>Update</td>
</tr>
</tbody>
</table>

4. **Donations**

   Recommend approval to accept the following donations and send a letter of appreciation to:

   - Elk’s Lodge #1360 for the donation of t-shirts for Drug Free Club of America members in the value of $1580.27.
   - The donations listed below for the 2018-2019 Career Fair.

<table>
<thead>
<tr>
<th>Company</th>
<th>Item</th>
<th>Ttl Est. Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>NCWA</td>
<td>Cash Donation</td>
<td>500.00</td>
</tr>
<tr>
<td>Wooster Products</td>
<td>shirts -3, ball caps-3</td>
<td>105.00</td>
</tr>
<tr>
<td>Armstrong Cable</td>
<td>Gift basket of items</td>
<td>75.00</td>
</tr>
<tr>
<td>Company</td>
<td>Item Description</td>
<td>Amount</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>----------------------------------------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Lehmans</td>
<td>4 Lehman's t-shirts, 1 hoodie, 4 shopping bags, ornament, 4 kitchen tips booklet, brochures</td>
<td>127.86</td>
</tr>
<tr>
<td>Ashland Chamber</td>
<td>3-$10 chamber cash</td>
<td>30.00</td>
</tr>
<tr>
<td>Adena</td>
<td>shirts &amp; Starbucks card</td>
<td>105.00</td>
</tr>
<tr>
<td>American Augers</td>
<td>Chipotle Cards</td>
<td>60.00</td>
</tr>
<tr>
<td>Ashland Comfort Control</td>
<td>JBL bluetooth speaker</td>
<td>200.00</td>
</tr>
<tr>
<td>Ashland County Sheriff</td>
<td>Dare gift box</td>
<td>10.00</td>
</tr>
<tr>
<td>Associated Builders</td>
<td>Tool box, hard hat, gloves, safety glasses</td>
<td>66.83</td>
</tr>
<tr>
<td>Atlas Screw &amp; Bolt</td>
<td>Basket of items</td>
<td>110.00</td>
</tr>
<tr>
<td>Barbasol</td>
<td>2 bags of product, cups, and t-shirts</td>
<td>100.00</td>
</tr>
<tr>
<td>Brethren Care</td>
<td>4 gift mug sets</td>
<td>80.00</td>
</tr>
<tr>
<td>Centerra</td>
<td>2 BW3 Cards</td>
<td>50.00</td>
</tr>
<tr>
<td>Dutchman Hospitality</td>
<td>6 gift certs</td>
<td>290.00</td>
</tr>
<tr>
<td>First Knox</td>
<td>messenger bag, go cup, gloves, phone wallet, sanitizer, pop socket</td>
<td>100.00</td>
</tr>
<tr>
<td>Galion LLC</td>
<td>2- $25 Walmart cards &amp; 3 T-shirts</td>
<td>80.00</td>
</tr>
<tr>
<td>Graphite Sales</td>
<td>Water bottle, cap, multitool</td>
<td>50.00</td>
</tr>
<tr>
<td>Hedstrom</td>
<td>Chipotle Card</td>
<td>25.00</td>
</tr>
<tr>
<td>Hord Farms</td>
<td>Gas Cards</td>
<td>40.00</td>
</tr>
<tr>
<td>Kokosing</td>
<td>Mugs, mini cooler</td>
<td>55.00</td>
</tr>
<tr>
<td>Liquibox</td>
<td>Applebees card, Water bottle, candy</td>
<td>30.00</td>
</tr>
<tr>
<td>Lutheran Village</td>
<td>Movie Basket</td>
<td>35.00</td>
</tr>
<tr>
<td>Major Metals</td>
<td>$50 gift card, mug, pens on event day</td>
<td>52.00</td>
</tr>
<tr>
<td>Mancan</td>
<td>Bottled Water</td>
<td>123.00</td>
</tr>
<tr>
<td>Mansfield Plumbing</td>
<td>$100 to purchase item</td>
<td>100.00</td>
</tr>
<tr>
<td>Mid Ohio Pipeline</td>
<td>Amazon $50 gift card</td>
<td>50.00</td>
</tr>
<tr>
<td>Nagy's</td>
<td>6 sweatshirts, 2 hats, 43 t-shirts</td>
<td>423.00</td>
</tr>
<tr>
<td>Next Generation Films</td>
<td>Backpack</td>
<td>50.00</td>
</tr>
<tr>
<td>NN, Inc.</td>
<td>$100 Visa card</td>
<td>100.00</td>
</tr>
<tr>
<td>Ohio Floor</td>
<td>Starbucks card $25, iTunes $25</td>
<td>50.00</td>
</tr>
<tr>
<td>Orr Construction</td>
<td>$25 Applebees</td>
<td>25.00</td>
</tr>
<tr>
<td>Patterson Personnel</td>
<td>$25 Applebees</td>
<td>25.00</td>
</tr>
<tr>
<td>PCA</td>
<td>Backpack</td>
<td>80.00</td>
</tr>
<tr>
<td>Rain Drop Products</td>
<td>Gift Card Auto Zone/Burger King/ Buffalo Wild Wings/ etc.</td>
<td>25.00</td>
</tr>
<tr>
<td>Rayco</td>
<td>Carhart jacket 5 t-shirts</td>
<td>87.50</td>
</tr>
<tr>
<td>REM</td>
<td>2 water glasses</td>
<td>6.00</td>
</tr>
<tr>
<td>School Specialty</td>
<td>lunch bag and desk kit</td>
<td>20.00</td>
</tr>
<tr>
<td>Scot Industries</td>
<td>4 t-shirts, 3 sweatshirts, 1 duffle, 1-$5 Little Caesars, 1-$5 Subway</td>
<td>82.47</td>
</tr>
<tr>
<td>Simonson Construction</td>
<td>Drone</td>
<td>100.00</td>
</tr>
<tr>
<td>Spherion</td>
<td>Basket</td>
<td>85.00</td>
</tr>
<tr>
<td>Stahl Truck Bodies</td>
<td>Google Play $10, hat, sweatshirt</td>
<td>50.00</td>
</tr>
<tr>
<td>Step2</td>
<td>Cooler, water bottles, hats</td>
<td>80.00</td>
</tr>
<tr>
<td>Time Staffing</td>
<td>Drawstring backpack, t-shirt, water bottle, ear buds, cup holders</td>
<td>30.00</td>
</tr>
</tbody>
</table>
### Superintendent’s CONSENT AGENDA Approval – Items 1. through 4.

Roll call:
- Mr. Bargar
- Mr. Donley
- Mr. Lefelhoc
- Mr. Chanay
- Mr. Ewing
- Mrs. Saffle
- Mr. Chio
- Mr. Hunter
- Mrs. Zickefoose

Ayes: _____  Nays: _____  Motion Carried/Failed

### Superintendent’s Items

5. **Appointment of Tax Incentive Review Council (TIRC) Meeting Representatives**

Recommend the appointment of Rod Cheyney and Julie Smith to represent the Ashland County-West Holmes Career Center during the Tax Incentive Review Council (TIRC) meeting. The TIRC Meeting will be held at the Holmes County Commissioners offices on March 21, 2019, at 10:00 a.m.

Moved by: ____________________  Seconded by: ____________________

Roll call:
- Mr. Bargar
- Mr. Donley
- Mr. Lefelhoc
- Mr. Chanay
- Mr. Ewing
- Mrs. Saffle
- Mr. Chio
- Mr. Hunter
- Mrs. Zickefoose

Ayes: _____  Nays: _____  Motion Carried/Failed

6. **2019-2020 ACWH JVSD/Career Center Calendar**

Recommend the adoption of the Ashland County-West Holmes Joint Vocational School District’s calendar for the 2019-2020 as presented.

Moved by: ____________________  Seconded by: ____________________

Roll call:
- Mr. Bargar
- Mr. Donley
- Mr. Lefelhoc
- Mr. Chanay
- Mr. Ewing
- Mrs. Saffle
- Mr. Chio
- Mr. Hunter
- Mrs. Zickefoose

Ayes: _____  Nays: _____  Motion Carried/Failed
I. Superintendent’s Information Items

1. 8th Grade visits – last two weeks of February
2. Parent/Teacher Conferences - March 28, 2019
3. Guys with Gloves
4. Next Regular Board of Education Meeting – Thursday, March 21, 2019
5. Building Use:
   ● Ashland County Spelling Bee
   ● Interact Team Building Event
   ● Ashland Yesteryear Machinery Club

J. Committee Reports

K. Associate School Reports Update

L. Executive Session

Recommend the Board of Education go into Executive Session for discussion of personnel: Evaluation of the Superintendent and Treasurer. Discussion of programming personnel.

Moved by: ___________________ ; Seconded by: ___________________

Roll call:

Mr. Bargar
Mr. Donley
Mr. Lefelhoc

Mr. Chanay
Mr. Ewing
Mrs. Saffle

Mr. Chio
Mr. Hunter
Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

M. Adjournment

Moved by: ___________________ ; Seconded by: ___________________

Roll call:

Mr. Bargar
Mr. Donley
Mr. Lefelhoc

Mr. Chanay
Mr. Ewing
Mrs. Saffle

Mr. Chio
Mr. Hunter
Mrs. Zickefoose

Ayes: _____ Nays: _____ Motion Carried/Failed

“Upon request to the Superintendent, the ACWH JVS District shall provide reasonable accommodation for a disabled person.”