

**Minutes of Regular Meeting**  
**Held June 21, 2018**

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The Ashland County-West Holmes Joint Vocational School District Board of Education met in Regular Session on Thursday, June 21, 2018, at 6:00 p.m. in the Board Room of the Career Center.

The Pledge of Allegiance was led by Mr. Hunter.

Mr. Hunter, President, called the meeting to order and the roll was called as follows: Present: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Absent: Mr. Ewing

18-06-90 APPROVAL OF THE AGENDA

Mr. Bargar moved, seconded by Mr. Lefelhoc to approve the agenda and any additions/deletions for the Regular June 21, 2018, Board of Education Meeting. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

Recognitions:

- **Laszlo Piroaska, Jr.**, Adult Education, HVAC, for achieving May Student of the Month.

18-06-91 TREASURER'S CONSENT AGENDA

Mr. Donley moved, seconded by Mr. Chio to approve the following recommendations of Treasurer Smith:

18-06-92 APPROVAL OF THE MINUTES

Approved the May 17, 2018, Regular Board Meeting.

18-06-93 MAY FINANCIAL REPORT

Approved the May Financial Report.

The roll was called on the Treasurer's Consent Agenda as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Ewing, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

18-06-94 ADVANCE OF FUNDS

Mr. Bargar moved, seconded by Mrs. Saffle to authorize an advance of \$6,167.86 from the 001 General Fund to the 011 9499 West Holmes Middle School Carpentry Fund. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

18-06-95 TRANSFER OF FUNDS

Mr. Chanay moved, seconded by Mrs. Zickefoose to approve to transfer \$20,000.00 from the 001 General Fund to the 035 Termination Benefits Fund. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

18-06-96 APPROPRIATION MODIFICATIONS

Mr. Chio moved, seconded by Mr. Lefelhoc to approve FY2018 Permanent Appropriation Modifications.

Fund 006	Food Service	\$ (18,003.25)
Fund 011	Customer Service	\$ (28,510.00)
Fund 022	Pell Grants/Direct Loans	\$(199,643.00)
Fund 024	Self Insurance	\$ 75,000.00
Fund 035	Termination Benefits	\$ 50,583.38
Fund 501	Aspire Grant	\$ (11,115.81)
Fund 524	Carl D. Perkins Grant	\$ 641.75
Fund 599	REAP Grant	\$ (1,478.96)

The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

18-06-97 PERMANENT APPROPRIATIONS FOR FY2019

Mr. Bargar moved, seconded by Mr. Chio to approve Permanent Appropriations for FY2019.

<b>FUND</b>	<b>FUND NUMBER</b>	<b>BUDGET</b>
General	001	\$6,237,973.97
Permanent Improvement	003	693,906.37
Food Service	006	136,011.83
Special Trust Funds	007	5,900.00
Endowment Funds	008	500.00
Customer Service	011	146,865.00
Adult Education	012	1,201,877.50
Principal's Fund	018	15,850.00
Local Grants	019	5,160.00
NCWA	020	19,250.00
Pell Grants/Stafford Loans	022	456,798.00
Self-Insurance	024	1,050,500.00
Termination Benefits	035	-
Student Activity	200	43,350.00
SchoolNet	450	20,459.00
Data Communications	451	3,600.00
High Schools That Work	461	4,000.00
A.B.L.E.	501	4,000.00
Carl D. Perkins	524	210,664.98
REAP Federal Grant	599	40,000.00
<b>TOTAL</b>		<b>\$10,296,666.65</b>

The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

18-06-98 RESOLUTION TO RENEW CONTRACT WITH SCHOOLS OF OHIO RISK SHARING AUTHORITY (SORSA)

Mr. Lefelhoc moved, seconded by Mrs. Saffle to approve to renew the contract with the Schools of Ohio Risk Sharing Authority (SORSA) for property, general liability, automobile and excess liability insurance coverage at an annual cost of \$30,303, July 1, 2018 through June 30, 2019. (FY18 \$29,852) The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

18-06-99 OME-RESA

Mrs. Zickefoose moved, seconded by Mr. Donley to approve an agreement with OME-RESA for membership in a Cooperative Purchasing Program for FY2019 at no cost to the district. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

18-06-100 RESOLUTION TO ACCEPT THE HIGHEST BID FOR THE TINY HOUSE BUILT BY CONSTRUCTION TRADE STUDENTS AT WEST HOLMES

Mrs. Saffle moved, seconded by Mr. Chanay to accept the highest bid at the May 24, 2018 public auction for the tiny house constructed by the Construction Trades Class at West Holmes in the amount of \$10,000 by Gary and Mary Coleman. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

18-06-101 DRUG FREE CLUBS OF AMERICA MEMBERSHIP FEES

Mr. Chio moved, seconded by Mr. Bargar to approve payment of an invoice in the amount of \$9,240.00 to Tri-County ESC for Drug Free Club of America membership fees. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

**Treasurer's Information Items:**

1. Enterprise Zone Agreement – Hillsdale Development, LLC, Ashland County – 10 year 50% abatement.
2. CRA Incentive – Springfield Properties Group, LLC – 10 year 50% abatement.
3. CRA Incentive – Primal Fitness – 10 year 50% abatement.

18-06-102 SUPERINTENDENT'S CONSENT AGENDA

Mr. Lefelhoc moved, seconded by Mrs. Zickefoose to approve the following recommendations of Superintendent Parry:

18-06-103 APPROVAL OF FREE AND REDUCED LUNCH PROGRAM

Approved to authorize the Superintendent, on behalf of the Ashland County-West Holmes Joint Vocational School District, to participate in the Free and Reduced Lunch Program sponsored by the State of Ohio and the United States Federal Government for the 2018-2019 school year.

18-06-104 ADULT EDUCATION FEES FOR 2018-2019

Approved the following Adult Education fees for 2018-2019, effective July 1, 2018. All fees represent maximum amounts to be charged for programs, classes, or services. Discounts may be awarded based on reduced complexity, duration, or extent of service. Discounts may also be awarded based upon the relation of any contracted service to other services contracted, pending, or expected. In addition, the Adult Education Director may approve reductions in fees based upon client partnerships with our Ashland County-West Holmes Career Center (such as with other Career Centers) or in the case of documented client hardship.

Customized Training (Business, Corporate, etc.) Maximum tuition per person per hour	\$150.00
Consulting (Non-training Services and Assistance) Maximum tuition per hour of service	\$150.00
Small Business Management Customized Farm Business Services	\$7.00 per acre

Career Development Tuition, Books and Materials (Maximum Rates)

<b>Program Name</b>	<b>Total Program Fees SY2018-2019</b>
<b>AMOS</b>	<b>\$ 7,065</b>
<b>BOT</b>	<b>\$ 9,357</b>
<b>DA</b>	<b>\$ 6,081</b>
<b>Elec</b>	<b>\$ 5,738</b>
<b>HVAC</b>	<b>\$ 9,062</b>
<b>MA</b>	<b>\$ 8,877</b>
<b>MT</b>	<b>\$ 8,233</b>
<b>Pharm</b>	<b>\$ 5,489</b>
<b>Phleb</b>	<b>\$ 2,201</b>
<b>Plum</b>	<b>\$ 6,684</b>
<b>Weld</b>	<b>\$ 6,824</b>

**Note:** Contracts for training in progress from previous fiscal years will continue at the original rates as established in that year until completed.

18-06-105 DONATIONS

Approved to accept the following donation and send a letter of appreciation to: Simonson Construction, Ashland, Ohio, for the donation of \$280.00 to Construction Technology for vocational club use.

The roll was called on the Superintendent’s Consent Agenda as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

18-06-106 ASPIRE INSTRUCTORS REDUCTION IN STAFF

Mr. Chio moved, Mr. Chanay seconded to approve the reduction of the following Aspire Instructors effective the 2018-19 school year in accordance with and pursuant to Board Policy 3131 and ORC 3319.17, due to lack of enrollment.

Tom Gaus – Coordinator  
Rachel Arnold – Instructor  
Steve Burns – Instructor  
Brian Martin - Instructor  
Larry Rogers - Instructor

The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

18-06-107 CONTRACTED SERVICES WITH APPLESEED COMMUNITY MENTAL HEALTH CENTER, INC.

Mr. Bargar moved, seconded by Mrs. Zickefoose to approve the agreement between the Ashland County-West Holmes Joint Vocational School District and the Appleseed Community Mental Health Center, Inc. to provide 40 hours per week for the Community School Liaison position. This contract is effective from July 1, 2018, and through June 30, 2019, for a total cost to the district of \$30,942. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

18-06-108 GROUND LEASE AGREEMENT WITH THE ASHLAND COUNTY COMMISSIONERS

Mr. Donley moved, seconded by Mrs. Zickefoose to approve the Ground Lease Agreement, as presented, between the Ashland County Commissioners and the Ashland County-West Holmes Joint Vocational School District to provide use of the Ashland County Commissioners land by the Ashland County-West Holmes Career Center, as per the terms as specified in the Ground Lease Agreement, effective June 1, 2018, and through June 30, 2023. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

18-06-109 SHARED SERVICE AGREEMENT WITH HILLSDALE LOCAL SCHOOL DISTRICT

Mr. Chanay moved, seconded by Mrs. Zickefoose to approve the Shared Service Agreement, as presented, between the Ashland County-West Holmes Joint Vocational School District and Hillsdale Local School District for the purpose of providing Food Service Management, as per the terms as specified in the Lease Agreement, effective August 1, 2018, through June 30, 2019. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

18-06-110 HUMAN RESOURCES EMPLOYMENT RECOMMENDATIONS

Mr. Bargar moved, seconded by Mr. Chio to approve the Human Resources employment recommendations as attached. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

18-06-111 POLICY ADOPTION

Mrs. Saffle moved, Mr. Lefelhoc seconded to adopt the following replacement, revised, deleted and new Board of Education Bylaws and Policies, as presented, to be effective June 21, 2018, and to direct the Superintendent to replace the current Board Bylaws and Policies with the following replacement, revised, deleted and new Board Bylaws and Policies:

- Deleted Board Policy #2271 – Program – College Credit Plus

The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

Superintendent Parry provided the following information items:

- HSTW – July 11 – 13, 2018
- STEM Camp – July 17-19, 2018 – STEM and ROBOTICS
- DRONE Camp – July 16-19, 2018
- Auditor of State Award
- Next Regular Board Meeting – Thursday, July 19, 2018 at 6:00 p.m.
- Building Use
  - Ashland County Yesteryear Machinery Club–Tractor/Car Show, July 6-8, 2018

There were no Committee Reports. Board members provided associate school reports.

18-06-112 ADJOURNMENT

Mr. Lefelhoc moved, seconded by Mrs. Saffle to adjourn the Regular Meeting at 6:34 p.m. The roll was called as follows: Ayes: Mr. Bargar, Mr. Chanay, Mr. Chio, Mr. Donley, Mr. Hunter, Mr. Lefelhoc, Mrs. Saffle, Mrs. Zickefoose. Nays: None. Motion carried.

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President

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Treasurer