FINAL AGENDA

A. Call to Order

B. Pledge of Allegiance

C. Oath of Office

James Bargar, Jason Chio, Tina Zickefoose

D. Roll Call of Members

- Mr. Bargar
- Mr. Donley
- Mr. Lefelhoc
- Mr. Chanay
- Mr. Ewing
- Mrs. Saffle
- Mr. Chio
- Mr. Hunter
- Mrs. Zickefoose

E. Nomination/Election of President of the Ashland County-West Holmes Joint Vocational School District Board of Education for 2018

The President Pro-Tempore will open the floor to nominations for President of the Board for 2018. Nomination(s) will be taken, closed and followed by a roll call vote for the election of the President.

Nominee(s): ____________________________________________

Moved by:_____________________; Seconded by:_____________________

Roll call:

- Mr. Bargar
- Mr. Donley
- Mr. Lefelhoc
- Mr. Chanay
- Mr. Ewing
- Mrs. Saffle
- Mr. Chio
- Mr. Hunter
- Mrs. Zickefoose

Ayes:_____ Nays:_____ Motion Carried/Failed

President assumes the chair.
F. Nomination/Election of Vice-President of the Ashland County-West Holmes Joint Vocational School District Board of Education for 2018

The President will open the floor to nominations for Vice-President of the Board for 2018. Nomination(s) will be taken, closed and followed by a roll call vote for the election of the Vice-President.

Nominee(s): _____________________________________________________________

Moved by:_____________________;    Seconded by:_____________________

Roll call:

Mr. Bargar          Mr. Donley          Mr. Lefelhoc
Mr. Chanay         Mr. Ewing          Mrs. Saffle
Mr. Chio           Mr. Hunter         Mrs. Zickefoose

Ayes:_____ Nays:_____ Motion Carried/Failed

G. Oath of Office for President/Vice-President of the Board of Education Administered by the Treasurer

H. Appointments by the President of the Board of Education to the following District Teams/Committees for Calendar Year 2018

• Appointment of the District’s Board Bylaws and Policies Manual Review/Edit Committee:

• Appointment of the District’s Building and Grounds Committee:

• Appointment to the District’s Health Insurance Team:
I. Organizational CONSENT AGENDA – Items 1. through 13.

Note: Items under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

Recommend Items 1. through 13. be approved as a Organizational CONSENT AGENDA.

Moved by: ___________________; Seconded by: ___________________

1. Establish the Time, Place and Dates of the Regular Meetings of the Ashland County-West Holmes Joint Vocational School District Board of Education

Recommend approval to establish regular monthly meeting times of the Ashland County-West Holmes JVSD Board of Education in the Board Conference Room, 1783 State Route 60, Ashland, Ohio (ORC 3313.15) for calendar year 2018. Additional meetings may be scheduled by the Board of Education at a time and place properly announced (ORC 3313.16).

2. Establish Compensation and Mileage for the Ashland County-West Holmes JVSD Board of Education Members

Recommend approval to establish compensation for each Board Member at a rate of $125.00 for each Board of Education Meeting held during calendar year 2018, as needed and scheduled, and to receive mileage to and from each meeting at the district approved rate per mile for calendar year 2018.

3. Establish Board Service Fund

Recommend the Board of Education establish a Board Service Fund in the General Fund in the amount of $10,000.00 for the purpose of paying expenses of the Board of Education for calendar year 2018.

4. Authorize Signature of the Treasurer

Recommend the Board of Education designate the Treasurer as the official signer (by hand or mechanical facsimile signature) of all legal documents and/or expenditures of funds on behalf of the Board of Education for calendar year 2018.

5. Authorize the Treasurer to Pay Financial Obligations on Behalf of the Board of Education

Recommend the Board of Education authorize the Treasurer to pay bills within the limits of appropriations during calendar year 2018 for all contractual obligations.
6. **Appoint Purchasing Agent**

Recommend the Board of Education appoint the Superintendent as purchasing agent for the district for calendar year 2018.

7. **Authorize the Superintendent and Treasurer to Apply for All Available State and Federal Funds/Grants**

Recommend the Board of Education authorize and designate the Superintendent and Treasurer to apply for all available State and Federal funds/grants for calendar year 2018.

8. **Authorize Investments**

Recommend the Board of Education authorize the Treasurer to invest all interim and/or active funds as prescribed by Board Policy and the ORC for calendar year 2018.

9. **Authorize for Tax Advances/Collections**

Recommend the Board of Education authorize the Treasurer to make requests to the Auditors of Ashland and Holmes Counties for tax advances, collections and disbursements, when appropriate, for calendar year 2018.

10. **Approve Interest Proration**

Recommend approval of the interest proration to the General Fund, Permanent Improvement Fund, Adult Education Fund, Cafeteria Fund, Building Trades Scholarship, Donald L. Coffman Scholarship, David Moore Scholarship, Jennifer Green Memorial Scholarship, Next Top Chef Scholarship, Crystal Finley Scholarship, and Greg Roach Scholarship Funds for calendar year 2018.

11. **Self-Insurance Fund Interest**

Recommend approval that any interest earned on the Jefferson Health Plan Self-Insurance Fund will be posted only to Fund 024 – Self-Insurance Fund.

12. **Authorize Temporary Employment/Emergency Personnel**

Recommend the Board of Education authorize the Superintendent to employ temporary/emergency personnel, when needed, for calendar year 2018. Such temporary/emergency employments will be presented to the Board of Education for approval at its next regularly scheduled meeting.
13. **Authorize Legal Services**

Authorize the Superintendent and Treasurer to use legal counsel as needed for calendar year 2018.

**CONSENT AGENDA Approval – Items 1. through 13.**

Roll call:

<table>
<thead>
<tr>
<th></th>
<th>Mr. Bargar</th>
<th>Mr. Donley</th>
<th>Mr. Lefelhoc</th>
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<tbody>
<tr>
<td>Mr. Chanay</td>
<td></td>
<td>Mr. Ewing</td>
<td>Mrs. Saffle</td>
</tr>
<tr>
<td>Mr. Chio</td>
<td></td>
<td>Mr. Hunter</td>
<td>Mrs. Zickefoose</td>
</tr>
</tbody>
</table>

Ayes: _____  Nays: _____  Motion Carried/Failed

J. **Recommend approval of the agenda and any Additions/Deletions for the Regular January 11, 2018, Board of Education Meeting**

Moved by: ___________________ ;  Seconded by: ___________________

Roll call:

<table>
<thead>
<tr>
<th></th>
<th>Mr. Bargar</th>
<th>Mr. Donley</th>
<th>Mr. Lefelhoc</th>
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<tr>
<td>Mr. Chanay</td>
<td></td>
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<td>Mr. Chio</td>
<td></td>
<td>Mr. Hunter</td>
<td>Mrs. Zickefoose</td>
</tr>
</tbody>
</table>

Ayes: _____  Nays: _____  Motion Carried/Failed

K. **Recognition of Visitors**

1. **Recognition of Visitors**

2. **Items to be Accepted from Those in Attendance**

3. **Recognition of ACWH JVSD Board of Education**

   The students, staff and administration of the Ashland County-West Holmes JVSD recognize and thank the members of the ACWH JVSD School Board for their commitment to providing quality career-technical and adult public education to the Ashland and West Holmes communities.

4. **Recognitions**

   - ACWH Career Center Adult Education 2017-2018 Fall Director’s list acknowledges students who attained a 90 percent average in attendance and academic achievements.
L. **Presentation of Fiscal Year 2019 Tax Budget**

The Public Budget Hearing for Fiscal Year 2019 Tax Budget.

M. **Treasurer’s CONSENT AGENDA Items 1. through 2.**

Note: Items under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

Recommend Items 1. through 2. be approved as a **Treasurer’s CONSENT AGENDA**

Moved by: ___________________; Seconded by: ___________________

1. **Recommend Approval of the Minutes of the December 21, 2017, Regular Board Meeting**

2. **Recommend Approval of the December Financial Report**

**Treasurer’s CONSENT AGENDA Approval – Items 1. through 2.**

Roll call:

________ Mr. Bargar _______ Mr. Donley _______ Mr. Lefelhoc  
________ Mr. Chanay _______ Mr. Ewing _______ Mrs. Saffle  
________ Mr. Chio _______ Mr. Hunter _______ Mrs. Zickefoose

Ayes:______  Nays:______  Motion Carried/Failed

**Treasurer’s Items**

3. **Alternative Tax Budget for FY2019**

Recommend the approval of the Alternative Tax Budget for FY2019 as presented.

Moved by: ___________________; Seconded by: ___________________

Roll call:

________ Mr. Bargar _______ Mr. Donley _______ Mr. Lefelhoc  
________ Mr. Chanay _______ Mr. Ewing _______ Mrs. Saffle  
________ Mr. Chio _______ Mr. Hunter _______ Mrs. Zickefoose

Ayes:______  Nays:______  Motion Carried/Failed
N. Superintendent's CONSENT AGENDA – Item 1.

Note: Items under the Superintendent’s Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Agenda for separate action.

Recommend Item 1. be approved as the Superintendent’s CONSENT AGENDA.

Moved by:_____________________;    Seconded by:_____________________

1. Donations

- Mansfield Plumbing Products for the donation of a commercial toilet and lavatory fixtures valued at $550.00 to Adult Education Plumbing Technologies Program to be used for educational purposes.

Superintendent’s CONSENT AGENDA Approval – Item 1.

Roll call:

_____ Mr. Bargar  _____ Mr. Donley  _____ Mr. Lefelhoc
_____ Mr. Chanay  _____ Mr. Ewing  _____ Mrs. Saffle
_____ Mr. Chio  _____ Mr. Hunter  _____ Mrs. Zickefoose

Ayes:______  Nays:______  Motion Carried/Failed

O. Superintendent's Items

1. Administrative and Exempt Salary Schedules

Recommend approval of the Administrative Salary Schedules and Benefits, as presented, for the 2017-2018, 2018-2019 and 2019-2020 contract years for Principal, Assistant Principal, Adult Education Director, Assistant Adult Education Director, Assistant Treasurer, Supervisor of Maintenance, Supervisor of Technology, Secretary to the Superintendent/Treasurer and Adult Education Secretary.

Roll call:

_____ Mr. Bargar  _____ Mr. Donley  _____ Mr. Lefelhoc
_____ Mr. Chanay  _____ Mr. Ewing  _____ Mrs. Saffle
_____ Mr. Chio  _____ Mr. Hunter  _____ Mrs. Zickefoose

Ayes:______  Nays:______  Motion Carried/Failed
2. Propose the following Adult Education Salaries for FY18.

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Current Rate</th>
<th>Rate Effective FY2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rachel Arnold</td>
<td>Aspire</td>
<td>$16.50</td>
<td>$16.71</td>
</tr>
<tr>
<td>Brian Black</td>
<td>HVAC</td>
<td>$23.00</td>
<td>$23.29</td>
</tr>
<tr>
<td>Stephen Burns</td>
<td>Aspire</td>
<td>$15.00</td>
<td>$15.19</td>
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<tr>
<td>Stevana Duncan</td>
<td>Dental Asst</td>
<td>$23.00</td>
<td>$23.29</td>
</tr>
<tr>
<td>John Gaus</td>
<td>Aspire</td>
<td>$20.25</td>
<td>$20.50</td>
</tr>
<tr>
<td>Jeanie Haapalainen</td>
<td>Business Office</td>
<td>$23.00</td>
<td>$23.29</td>
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<tr>
<td>Gary Kline</td>
<td>Welding</td>
<td>$23.00</td>
<td>$23.29</td>
</tr>
<tr>
<td>Richard Price</td>
<td>Maint Training</td>
<td>$23.00</td>
<td>$23.29</td>
</tr>
<tr>
<td>Keith Rittenhouse</td>
<td>Quality Services</td>
<td>$25.00</td>
<td>$25.31</td>
</tr>
<tr>
<td>Larry Rogers</td>
<td>Aspire</td>
<td>$15.00</td>
<td>$15.19</td>
</tr>
<tr>
<td>Adrea Tennant</td>
<td>Corp. Services</td>
<td>$25.00</td>
<td>$25.31</td>
</tr>
<tr>
<td>John Whitmer</td>
<td>HVAC</td>
<td>$20.00</td>
<td>$20.25</td>
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**Full-Time**

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Current Rate</th>
<th>Rate Effective FY2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Snyder</td>
<td>Business Analytics</td>
<td>$45,250.00</td>
<td>$45,815.63</td>
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<td>David Stitzlein</td>
<td>Business Livestock</td>
<td>$44,650.00</td>
<td>$45,208.13</td>
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<tr>
<td>Jeffrey Jones</td>
<td>Diversified Training</td>
<td>$46,288.00</td>
<td>$46,866.60</td>
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<tr>
<td>Margaret Dalton</td>
<td>Medical Asst</td>
<td>$34,573.00</td>
<td>$35,005.16</td>
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**Classified Full Time**

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>Current Rate</th>
<th>Rate Effective FY2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vicki Loucks</td>
<td>Financial Aid</td>
<td>$43,657.00</td>
<td>$44,202.71</td>
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</tbody>
</table>

Roll call:

- _____ Mr. Bargar
- _____ Mr. Donley
- _____ Mr. Lefelhoc
- _____ Mr. Chanay
- _____ Mr. Ewing
- _____ Mrs. Saffle
- _____ Mr. Chio
- _____ Mr. Hunter
- _____ Mrs. Zickefoose

Ayes:_____ Nays:_____ Motion Carried/Failed

3. Approve Exempt and Adult Education Insurance Contributions

Recommend the approval of the Medical, Dental and Vision insurance contributions for Exempt and Adult Education personnel at 10% effective July 1, 2017.

P. Superintendent's Information Items

1. The White Apron

2. Next Regular Board Meeting – Thursday, February 15, 7:00 p.m.

3. Building Use:
   - Ashland County Yesteryear Machinery Club
Q. Committee Reports

R. Associate School Reports Update – Board Members

S. Adjournment

Moved by:_____________________; Seconded by:_____________________

Roll call:

Mr. Bargar  Mr. Donley  Mr. Lefelhoc
Mr. Chanay  Mr. Ewing  Mrs. Saffle
Mr. Chio  Mr. Hunter  Mrs. Zickefoose

Ayes:______  Nays:______  Motion Carried/Failed

“Upon request to the Superintendent, the ACWH JVS District shall provide reasonable accommodation for a disabled person.”