

## MEDICAL ASSISTING



Our 900 clock hour program (about 9 months) offers 653 hours of classroom training and 247 hours of hands-on experience at externship sites in surrounding healthcare facilities.

### WHAT THIS PROGRAM TEACHES



- Prepare patients for examinations
- Assist in clinical or patient care procedures
- Perform patient education
- Perform supervisory tasks
- Entry-level medical billing and coding
- Perform blood draws
- Administer medications
- Perform Electrocardiogram
- Maintain medical records
- Insurance claims

### CERTIFICATIONS



- Cardiopulmonary resuscitation (CPR)
- First Aid Certification

Graduates of the Ashland County-West Holmes Career Center's Medical Assisting program can sit for two national certifications: the Certified Medical Assisting (CMA-AAMA) and exam of the Registered Medical Assisting (RMA-AMT) exam



### JOB OUTLOOK & INFORMATION UPON COMPLETION

- 8% projected job growth
- \$34,800 median annual pay in Ohio
- Job titles: Certified Medical Assistant (CMA), Chiropractor Assistant, Clinical Assistant, Doctor's Assistant, Medical Assistant (MA), Medical Office Assistant, Optometric Assistant, Registered Medical Assistant (RMA)



### WHAT TO EXPECT IN THIS PROGRAM

- Develop critical thinking skills while diagnosing and troubleshooting problems
- Combine medical curriculum and principles with hands-on lab work
- On the job training through an externship
- Smaller class sizes personalized instruction for higher achievement



### REQUIREMENTS

- Students must have obtained a high school diploma or GED® prior to enrolling

### DATES AND TIMES

- Start dates and time are listed on our website or call our admission representatives
- This is a 'hands-on' program, attendance in crucial to receive certification



### HOW MUCH DOES IT COST? IS FINANCIAL AID AVAILABLE?

Tuition of each program is listed on our website. Many of our programs are eligible for federal financial aid, if you qualify. We will work with you to identify the resources available to you, including Pell grants, GI benefits, and Direct Loans. We also offer four Adult Education scholarships options.

The mission of Ashland County-West Holmes Career Center is to inspire students to career success by providing real-world skills and credentials. Ashland County-West Holmes Career Center is located at 1783 State Route 60, Ashland, OH 44805

The Ashland County-West Holmes Joint Vocational School District Board of Education and its staff are dedicated to providing equal educational opportunities, equal employment opportunities, and does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The district follows the regulations of Title VI, Title VII, Title IX, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act.