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WEB ANNOUNCEMENT
<https://www.acwhcc.org/>

Each year, the Ashland County-West Holmes JVSD offers adult programs at the Ashland County-West Holmes Career Center. The Adult Education Department has been offering technical training, continuing education programs, and support services for over 40 years. We provide the skills to match individual career goals and the area's employment needs. We train the area's unemployed, under employed and upskill employees. The following is a list of programs being offered during the 2021-2022 academic year along with the criteria for admission.

<i>Program</i>	<i>Criteria for Admission</i>
Short-Term Programs	
Essential Office Technologies	Proof of high school diploma or equivalent
Fundamental Welding Technology	
Phlebotomy	Proof of high school diploma or equivalent 2-Step TB Testing Hepatitis B Tetanus Flu or a titer to prove immune factors Additional inoculations possible
Full-Time Programs	
Electrical Technologies	Proof of high school diploma or equivalent
Heating, Ventilation, Air Conditioning & Refrigeration	
Industrial Maintenance Technician	
Office Technologies-Administrative Office Specialist Concentration	
Plumbing Technologies	
Welding Technology	
Dental Assisting	Proof of high school diploma or equivalent Hepatitis B Additional inoculations possible
Medical Assisting	Proof of high school diploma or equivalent 2-Step TB Testing Hepatitis B Tetanus Flu or a titer to prove immune factors Varicella MMR MRO Additional inoculations possible No previous or pending disqualifying criminal offenses
Office Technologies-Medical Office Specialist Concentration	Proof of high school diploma or equivalent 2-Step TB Testing Hepatitis B Tetanus Flu or a titer to prove immune factors Varicella

<i>Program</i>	<i>Criteria for Admission</i>
	MMR MRO Additional inoculations possible No previous or pending disqualifying criminal offenses
Adult Diploma Programs	
Essential Office Technologies Fundamental Welding Technology	At least 20 years old or older and not yet earned a high school diploma or equivalent
Dental Assisting	At least 20 years old or older and not yet earned a high school diploma or equivalent Hepatitis B Additional inoculations possible
Phlebotomy	At least 20 years old or older and not yet earned a high school diploma or equivalent 2-Step TB Testing Hepatitis B Tetanus Flu or a titer to prove immune factors Additional inoculations possible

All adult programs follow the district's policies of nondiscrimination on the basis of race, color, national origin, sex and disability in all programs, services, and employment. In addition, arrangements can be made to ensure that the lack of English language proficiency is not a barrier to admission or participation.

For information including inquiries regarding nondiscrimination policies, contact:

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