

**ACWHCC STUDENTS FOLLOW THE CALENDAR BELOW.
STUDENTS WILL FOLLOW THEIR ASSOCIATE SCHOOL SCHEDULE FOR ALL WEATHER-RELATED CLOSINGS
OR DELAYS**

II. 2022-2023 ACWHCC SCHOOL YEAR CALENDAR

Th./Fri.	Aug. 18/19	Staff In-Service 8:00 AM–3:00 PM	Mon.	Jan. 16	Dr. Martin L. King Jr. Birthday – No School
Thurs..	Aug. 18	New Student/Parent Orientation, 6:00 PM	Tues.	Feb. 14	Student Deficiency Reports
Mon.	Aug. 22	First Day for Students	Mon..	Feb. 20	Presidents’ Day - No School
			Fri.	Mar. 10	End of 3 rd Grading Period
Mon.	Sept. 5	Labor Day – No School			
Mon.	Sept. 19	Student Deficiency Reports	Thur.	Mar. 16	Parent Teacher’s Conferences 3:00-9:00 PM
Fri.	Oct. 14	Student Remote Day - Staff PD	Fri.	Mar. 17	Parent/Teacher Conf. Day – No School
Thurs.	Oct. 20	Parent/Teacher Conferences 3:00-9:00 PM	April 3 - 7		Spring Recess – No School
Fri.	Oct. 21	Parent/Teacher Conf. Day – No School	Mon.	Apr. 10	No School (Professional Dev. Day)
			Mon.	Apr 24	Student Deficiency Reports
Fri.	Oct. 21	End of 1 st Grading Period	Thurs	May 4	Meet the Teacher 6:00 PM
Fri..	Nov. 18	Student Deficiency Reports	Fri.	May 19	Senior Farewell Assembly 10:00 AM
Nov. 23 - 25		Thanksgiving Recess – No School	Thur.	May 25	End of 4 th Grading Pd, - Students’ Last Day
Dec. 22 – Jan. 2		Winter Recess - No School			
Fri.	Jan. 6	End of 2 nd Grading Period	Fri.	May 26	Last Day for Teachers/In-service

III. GRADING PERIODS

August 22 – October 21	44
October 24 – January 6	44
January 9 – March 10	43
March 13 – May 25	49
Total Days	180

Calamity Makeup Days

Feb. 20, May 26, 30, 31, June 1

IV. ATTENDANCE AND TARDINESS

In December 2016, the Ohio General Assembly passed House Bill 410 to encourage and support a preventative approach to excessive absences and truancy. Please use this link to view H.B. 410:

<https://education.ohio.gov/getattachment/Topics/Chronic-Absenteeism/House-Bill-410-FAQ.pdf.aspx?lang=en-US>.

It is important for every student in Ohio to attend school every day. Missing too much school has long-term, negative effects on students, such as lower achievement and graduation rates. There are many reasons students miss school, but districts often can directly impact their students’ attendance. By using data to identify and support students who may need extra support and services, districts can target supports to get students to school every day.

The table below demonstrates the differences between Habitual Truancy, Excessive Absences and Chronic Absenteeism:

	Consecutive Hours	Hours per School Month	Hours per School Year
Habitual Truancy	30 hours without legitimate excuse	42 hours without legitimate excuse	72 hours without legitimate excuse
Excessive Absences		38 hours with or without legitimate excuse	65 hours with or without legitimate excuse
Chronic Absenteeism			10% of the hours with or without legitimate excuse.

Students are expected to attend, to be on time, and to actively participate in classroom/laboratory activities each school day. Employers look for workers with a strong work ethic.

A parent/guardian must call the attendance office at (419) 289-3313 or 1-(800) 686-3313 extension 2206 by 9:00 a.m. of the day a student is absent. (This requirement does not apply to pre-arranged absences made through the attendance office.) If notification is not received, the attendance office will contact the parent/guardian by either telephone, text, or email.

A. STUDENT ATTENDANCE POLICY

1. Students will attend classes at the Career Center even if their associate schools are not in session with the exception of weather-related cancellations or delays.
2. A day for make-up credit will be granted for each day of excused absence. Due to the nature of lab activities, time lost to absenteeism will typically be ineligible for make-up credit.
3. Excessive unexcused absenteeism may result in a student's loss of credit for course work completed within each semester.
4. A student wishing to appeal an attendance credit loss issue must do so in writing to the Principal within five (5) school days of the end of the semester in question.
5. Students entering school up to one and one-half (1½) hours after the start of the school day will be considered tardy. Consequences for tardiness vary depending on frequency of tardiness and how late a student enters the school building. For more information, see Section F "Tardiness" on page 7. Tardiness time counts toward a student's total absence time for the school year.
6. Students maintaining perfect attendance for each grading period will receive special recognition and a certificate. Perfect attendance means no absences and no tardies.

B. EXCUSED (LEGITIMATE) ABSENCES

1. A student may be excused from school for the following reasons:
 - a. Personal illness, but not illness in the family unless approved by the Principal or his designee.
 - b. Quarantine of the student's home.
 - c. Death in the immediate family of the student.
 - d. Observance of a bona-fide religious holiday.
 - e. Emergency and/or extenuating circumstances which require an absence and are approved by the Principal or designee.
 - f. Required court appearances that are approved by the Principal or designee.Prearranged absences are unexcused if a student has exceeded the five days/28.75 hours per semester maximum, unless approved by the principal.
2. A maximum of five (5) days/28.75 hours *per semester* may be excused with a parental note. Absences beyond that amount will require an official verification, in writing, of absence as determined by the Principal or designee to be eligible to be excused. A signature beyond the parents, such as an attending physician, will be required. No absence or tardiness will be excused once five (5) school days have elapsed from the first day of the student's return to school.
3. Any student who wishes to be absent from school at a future date must obtain a **REQUEST TO BE ABSENT** form from the attendance office and complete the following:
 - a. All required signatures must be complete and the form returned three (3) school days prior to the first day of requested absence.
 - b. Each request will be subject to administrative review for authenticity/validity.
 - c. College - technical school visits will be limited to two (2) school days for the junior year and two (2) school days for the senior year.
 - d. The request to be absent under these guidelines is a privilege and therefore may be denied.
4. Absences that exceed the limitations described above will be recorded as unexcused.

C. UNEXCUSED ABSENCES

Unexcused absences are subject to disciplinary action.

D. TRUANCY (zero tolerance)

Truancy is a type of unexcused absence whereby the student is absent without previous knowledge or permission of the parent(s), guardian(s), or legal custodian(s). Acts of truancy are subject to greater disciplinary consequences than unexcused absences beginning with the **first** offense. An unexcused absence may be recorded as truancy following administrative review of the facts of the absence.

E. RETURNING AFTER ABSENCE

1. Upon returning to school a student needs to present a legitimate note to the attendance office that includes the student's full name, day(s) and date(s) of absence, reason for absence, parent signature, and date of return or have a parent phone the attendance office. No absence or tardiness will be excused once five (5) school days have elapsed from the first day of the student's return to school.
2. Students eighteen (18) years or older, residing with a parent/guardian, will be expected to meet the conditions of number one (1) above.
3. Students eighteen (18) years or older with a completed "Rights and Responsibilities" form on file in the High School Office will be expected to meet the conditions of number (1) above but may sign in place of their parent/guardian.

F. TARDINESS

1. A student tardy to school is to report directly to the Welcome Desk to sign in and receive a tardy slip to class.
2. Any student who reports to school after the school day has begun will be considered tardy. A parental/guardian/doctor's note will be required to establish an excused tardy. Tardies of a questionable nature will be subject to administrative review.
 - a. Disciplinary action will be taken upon a student's third and subsequent unexcused tardies for each semester.
 - b. Students that arrive one and one-half (1½) hours or more after the school day begins are considered to be a half-day absent.
3. A student tardy to class or assigned area will be subject to disciplinary consequences of the receiving teacher and/or the administration.

G. EXTENDED ILLNESS

Schoolwork will be provided to students on a weekly basis for authorized leave from school. The student is responsible to pick up assignments and turn in assignments to the appropriate teacher upon returning to school. No further assignments will be given without the previous weeks' assignments turned in. Assignments may not be accepted if guidelines are not followed.